

Minutes of the Borough Council Zelienople, PA

3/30/2009

7:35 PM Council-Workshop

MasterID:

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The March 30, 2009 Council meeting of the Zelienople Borough Council was called to order at 7:35 PM in the Council Chambers by President Charles Underwood, upon the conclusion of the CDBG Public Hearing. In attendance were Council members Russell Robertson, , James Zeigler, Marietta Reeb, Allen Bayer, Andrew Mathew III, George McDowell and Mayor Thomas Oliverio. Solicitor Matt Racunas,, Assistant Manager Jill Stedina, Assistant to the Borough Manager Andrew Spencer and Borough Engineer Tom Thompson were also present.

VISITORS

Randall Hart
Tom Surgalski
Mary Hess

Tom Surgalski, Chairman of the Airport Authority, advised the Council of some recent grant funding that the Airport Authority has been notified that they have been awarded. The grants are both federal and state monies. He advised that the state grant is a matching grant in the amount of \$250,000 but they are uncertain if they will be able to provide the matching funds. The other grant is a federal grant (92.5 / 2.5 / 5) for obstruction removal and would deal with the relocation of power lines at the south end of the runway. He inquired of any questions with regard to the proposed airport hazard zoning. Mr. Surgalski also confirmed that the Flashlight Drags, previously held at the airport, would not be held this year. He stated that the FAA through the state has stopped the use of airfields being shut down for "non aeronautical uses" .

Mary Hess, Friends of The Park, addressed Council to keep them informed of their fundraising activities. She requested permission to have a bronze "donor tree" placed on the side of the pool house and also permission to "sell" space on the fences of the baseball fields for signs. Council advised that their Solicitor and Manager would need to further look into these matters, and they also requested that she put her request in writing . She also advised that they have started a "penny drive" in the Community and that it has been progressing well. The community has been quite receptive to the various fundraising activities that the Friends of the Park have initiated.

CONSENT AGENDA

None

OLD BUSINESS:

Review of Glade Run Traffic Study

Matt Radonovich, HRG Consultants, presented the findings of their recently completed traffic study for the proposed Glade Run Development. He advised that additional reviews would need to be

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made as a result of questions / concerns raised as a result of this meeting . Concerns were raised about school buses making some of the turns along the proposed new routes. In particular the turns from Culvert to High and then High to Beaver. This matter will be further reviewed. Council raised questions regarding additional access to the development off of Rte 19. Tom Woodring, Glade Run, advised that he had just submitted information prior to the meeting for the Assistant Manager to give to the Borough Manager regarding elevations for such.

Set Public Hearing Date for Proposed Ordinance #794-09, An Ordinance Amending Zoning Ordinance and Including Airport Hazard Overlay

A motion was made by Robertson, second by Reeb, to authorize the advertisement of a Public Hearing on Monday, April 27, 2009 at 7:30 PM to take public comment on proposed Ordinance #794-09, an ordinance amending the Zoning Ordinance to reflect alterations in the general zoning code and to include an airport hazard zoning overlay.

Motion carried 7- 0

Consider The Purchase Of An Extended Warranty For The New Dump Truck Purchase

A motion was made by Robertson, second by Reeb, to not purchase the extended warranty on the newly purchased dump truck.

Motion carried 7 - 0 .

NEW BUSINESS:

Consideration of the 2009 CDBG Program

The Borough of Zelienople's 2009 allocation is estimated to be \$96,783. This means that the Borough will have \$79,421 in funds available for specific projects. Administrative Funds will be \$17,362 for the year.

A motion was made by Zeigler, second by Mathew, to approve the Borough's 2009 CDBG program as follows: \$69,421 for the removal of architectural barriers at the community park, \$10,000 towards housing rehabilitation and \$17,362 for administrative funds.

Motion carried 7 - 0.

Resolution # 160-09 - Appoint County as CDBG Program Administrator

A motion was made by Mathew, second by Reeb, to approve Resolution #160-09 - Appointing the County to act as the CDBG Program Administrator on behalf of the Borough. A full and true copy of

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Resolution #160-09 can be found in the Resolution Book.

Asst. Mgr./ Asst. Sect'y

Motion carried 7 - 0

Approval of the 2009 Borough of Zelienople Community Development Three Year Plan

A motion was made by Mathew, second by McDowell, to approve them Three Year Community Development plan as presented to Council. The current community development objectives are as follows: assistance to low/moderate income persons for housing rehabilitation ; removal of architectural barriers at the community park ; and to provide infrastructure repairs to any locations which qualify for the CDBG funding.

Motion carried 7 - 0

Resolution #161-09 - Appointment of Fair Housing Officer

A motion was made by McDowell, second by Mathew, approve Resolution #161-09, appointing the Butler County Fair Housing Officer as the Borough's Fair Housing Officer. A full and true copy of Resolution #161-09 can be found in the Resolution Book.

Asst. Mgr / Asst. Secty

Motion carried 7-0

Approval of Activity For Use of Additional CDBG Money Available through the American Recovery & Reinvestment Act (ARRA)

A motion was made by Robertson, second by Zeigler, to approve the use of additional CDBG stimulus money available through ARRA, in the approximate amount of \$33,000, for use towards the renovations at the Community Park.

Motion carried 7 - 0

Approval to Attend 2009 Capital Improvement Planning & Financing Seminar

A motion was made by Reeb, second by McDowell, to approve the attendance of Andrew Spencer, Assistant to the Borough Manager, to attend the CIP training seminar in West Middlesex on April 8,

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2009.

Motion carried 7- 0

Approval to Attend 2009 Government Finance Officers Association (GFOA) Annual Conference

A motion was made by Bayer, second by Mathew, to approve the attendance of the Assistant Borough Manager, Jill Stedina, at the annual 2009 GFOA - PA conference in State College Borough from May 3 through May 6, 2009.

Motion carried. 7 - 0

National Day of Prayer Request

On motion by Reeb, second by Robertson, the request of the Harmony Zelienople Ministerium to use the Council Chambers on May 7, 2009 between 11:30 AM - 12:30 PM for part of their National Day of Prayer services was approved.

Motion carried 7 - 0

Consideration of the Recommendation of the Planning Commission to Fill Planning Commission Vacancy

There is a vacancy on the Planning Commission. The term is a four year term, from 1/1/2009 through 12/31/2012. There were five applicants for the position:

Mary Hess
Timothy Kenney
Russ Robertson
Ray Raccon
Diane Miller

Following interviews of all of the candidates, the Planning Commission recommended that Diane Miller be appointed to fill the vacancy.

None of the applicants, with the exception of Councilman Robertson were present at the meeting.

Randy Hart, Chairman of the Planning Commission, reviewed the interview process for the Council and their reasons for their recommendation.

Members of Council raised concerns with regard to the fact that Ms. Miller is employed, in a management position, by Glade Run and possible conflicts of interest. Concerns were raised due

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to the fact of the recently proposed large developments on the Glade Run properties. The Solicitor reminded Council that the Planning Commission is an advisory board and did not feel there would be a conflict of interest as they are merely making recommendations to the Council, however the decision of the appointment is entirely Council's decision. Ms. Miller, if appointed, would however need to recuse herself from any recommendations with regard to her employer.

Sally Whitcomb, Planning Commission member, reiterated the process the Planning Commission went through and their reasons for the recommendation.

Following a lengthy discussion of the matter and the vehement comments by some members of the Council about even the appearance of such an appointment, President Underwood tabled action on the appointment until the April 13, 2009 meeting.

Randy Hart informed President Underwood that he would also forward the name of the second choice of the Planning Commission for the appointment for their consideration in addition to the consideration of Ms. Miller.

President Underwood tabled action on this item at the present time. The matter will be placed on the April agenda for Council action.

Sound System for Council Chambers

The Borough obtained proposals for a sound system for the Council Chambers. Quotes were obtained from:

Our Masters Voice Audio LLC	\$ 5,267.21
Tri-State Video Services	\$ 3,669.00
RPC Video Inc	\$12,397.00

Following discussion of the equipment to be provided and installation of same, a motion was made by Reeb, second by Mathew to accept the proposal from Our Masters Voice Audio, LLC, in the amount of \$5,267.21 for the purchase of sound system equipment and its installation as per the quote received.

Motion carried 7 - 0

Consider Purchase of Replacement Tree for Southeast Corner Park at Main St.

Following brief discussion of the information presented, action on this item was tabled until the agenda for the April Council meeting. Council requested that additional quotes be obtained.

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Review of Council's Request for Information

Action / discussion of this item was tabled until the April Council meeting when the Manager would be present to participate in the discussion.

OTHER BUSINESS:

None

REPORTS:

Bayer:

- updated Council with regard to the ongoing meetings between the Police, PNT committee and legal counsel.

- advised that the meetings with regard to the strategic plan with Harmony are currently on hold until such time as further information on some funding issues are resolved with Sen. Orié and Rep. Stevenson's office

McDowell:

- No report

Mathew:

- advised that the water committee will be meeting to discuss the water project and provide estimated budget numbers on the various items for the project for the next 3 - 5 years and their recommended prioritization of the same. They will bring the information back to Council for final prioritization of the of the items. Once Council has prioritized the various matters it can then go to the Finance Committee for discussion and recommendation to Council on the funding of the project.

This needs to continue to proceed along so that any necessary actions which Council needs to take with regard to the incurring of debt can be taken.

Reeb:

- Provided update on recent COG meeting

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Zeigler:

- Inquired about the status of research, by the Engineer, with regard to covers for the reservoir. Engineer advised that he has obtained information recently which will be provided to the staff.
- Inquired about any update on the status of the requested stimulus money for "shovel ready" projects. The Engineer advised that monies had been applied for.

Robertson:

- No report

Oliverio:

- Advised that the PSAB has supported position of PMEA with regard to the "take or pay" legislation
- Provided information with regard to a community service program offered through the County
- Reported that Congresswoman Dahlkemper would be holding an information meeting at the Zelienople Municipal Building on April 20th at 6:00 PM
- Commented that Council may wish to considering providing an actual name/names for the corner parks located at Main St. / Grandview Ave. intersection

Thompson:

- Advised Council that the bids for the renovation of the pool house at the park are due on Friday.

Racunas:

- Advised that the right of way agreement from the International Community Service Organization, with regard to the water line, has been obtained.

Underwood:

- Requested that the Manager contact Michael Foreman, DCED, and request that a copy of the Fire Study be provided to Council and that once they have received the information that Mr. Foreman present the study to the Zelienople Borough Council independent of presenting it to the Harmony Council and / or Fire Departments.

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-Inquired about the town clock and "rumors" which he heard in which Mr. Householder wishes to take the same back over. It was requested that the Manager place the town clock on the list of items for Council's request for information.

- Requested that the Manager inquire of WBCA as to the reasoning for the elevated height of 3 of the manholes on the Shady Lane property

Stedina:

- Reminded Council that curbside brush pickup would begin in April. It was recommended that the curbside pickup be conducted in April, June and August and that in the off months a dumpster be obtained, for a specified time period, and placed at the brush pile area for use by residents. (That would be in May, July & September). The exact details to yet be worked out for the placement of the dumpster and the manning of the area.

- Reported that the 2008 DCED Annual Financial Report has been filed.

Councilman Bayer requested a brief executive session to discuss a personnel matter.

ADJOURNMENT

The meeting was recessed at 10:34 PM and Council went into executive session, as requested. Council came out of executive session at 11:10 and the meeting was adjourned by President Underwood.

ATTEST:

Asst. Manager / Asst. Secretary

Council President

Approved by me this _____ day of _____, 2009.

Mayor