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# *Minutes of the Borough Council Zelienople, PA*

6/26/2017

7:30 PM Council-Workshop

MasterID:

598

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The June 26, 2017 meeting of the Zelienople Borough Council was called to order at 7:30 PM by Council President Allen Bayer in the Council Chambers. In attendance were, Council Members, Marietta Reeb, Ralph Geis, Gregg Semel, Andrew Mathew III, Mary Hess, Junior Council Member Ethan Mooney and Mayor Thomas Oliverio. Council member Don Burgess was absent.

Borough Manager Donald Pepe, Borough Engineer Tom Thompson, Public Works Director Chad Garland, Police Chief Jim Miller and Solicitor John Stranahan were present.

## PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Tom Thompson

## VISITORS

Marla Bennett  
Henry Ziegler  
Dan Fritch  
Cathi Erb  
Ethen Mae Hall

There were others at the meeting who did not sign in for identification in the minutes.

Ethel Mae Hall spoke about the need to close Spring Street as identified for Fall Festival events. Council will consider this during the course of the meeting as an agenda item.

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## CONSENT AGENDA:

None

## OLD BUSINESS:

None

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## AUTHORIZATION TO PAY INVOICE - H.R.G.- ZELIENOPLE STREETScape PROJECT--MAIN STREET REVITALIZATION

A motion was made by Mr. Semel, second by Mr. Mathew, to authorize the payment to H.R.G., in the amount of \$337.50 for the payment of invoice #119538 for their additional services relating to the Zelienople streetscape project.

Motion carried 6-0.

## AUTHORIZE DRAW ON GENERAL OBLIGATION NOTE (G.O.N.) - PAY REQUISITION #4

A motion was made by Mr. Mathew, second by Mr. Semel, to affirm action is requested by Council for the submittal of Pay Req. #4 to WesBanco Bank for a draw against the loan. The amount of Pay Requisition #4 is for \$171,671.94 and is for payment of invoices relating to engineering expenses and parking lot construction expenses related to the Main Street Revitalization Project.

Motion carried 6-0.

## CONSIDER THE ZELIENOPLE-HARMONY BUSINESS ASSOCIATION REQUEST TO CLOSE SPRING STREET DURING THE 2017 COUNTRY FALL FESTIVAL

A motion was made by Mr. Geis, second by Mrs. Reeb, to approve the Zelienople-Harmony Business Association request to permit them to close Spring Street from Main Street to the end of the Public Parking Lot for the 2017 Country Fall Festival on Saturday, October 14, 2017 and on Sunday October 15, 2017.

Motion carried 6-0.

## CONSIDER AMERICAN LEGION REQUEST TO CLOSE S. JEFFERSON STREET FROM W. NEW CASTLE STREET TO W. SPRING STREET FOR ANNUAL PICNIC AND BLOCK PARTY ON AUGUST 26, 2017

A motion was made by Mrs. Reeb, second by Mr. Mathew, to approve the closure of S. Jefferson Street from W. New Castle to W. Spring Street from 3:00 pm to 8:00 pm.

With the following conditions:

- Be responsive to complaints on noise

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- Should a second complaint be received all music will be shut down
- They coordinate with the Street Department to obtain cones and barricades for street closure
- They coordinate with the Police Department for safety concerns
- They insure that the area is cleaned of any trash and debris when the event is completed

Motion carried 6-0.

CONSIDER APPROVAL OF ESTIMATE PAY REQUISITION #1 M & B SERVICES- ZELIENOPLE  
BOROUGH REVITALIZATION STREETScape - ECMS PROJECT

A motion was made by Mrs. Hess, second by Mr. Semel, to approve the M and B Services LLC  
Estimate No. 1 in the amount of \$26,132.43.

Motion carried 6-0.

CONSIDER A REVISED CHANGE ORDER #2 TO THE CONSTRUCTION CONTRACT ZELIENOPLE  
BOROUGH REVITALIZATION PARKING LOT IMPROVEMENTS - PHASE 2 PROJECT

A motion was made by Mr. Mathew, second by Mr. Geis, to approve Revised Change Order #2 from  
Terra Works, Inc. in the amount of \$22,776.00.

Motion carried 6-0.

OTHER BUSINESS:

COUNCIL REQUEST FOR INFORMATION

Council reviewed the list as provided in the agenda and updated items as deemed necessary.

MONTHLY COMMITTEE REPORTS

Mrs. Hess:

- Shared Services: No report
- Main St. Revitalization: No report

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Mr. Semel:

- COG: - No report
- Library: - Noted the new Librarian Maggie Boyland, is on the job and doing very well.
- Requested an Executive Session on contractual matters

Mr. Geis:

- Electric; - No report
- Finance: - No report

Mr. Burgess:

Not present and no report

Mrs. Reeb:

Safety Committee: - No report.

Historical Society: - Annual budget has been adopted

Mr. Mathew:

- Water Comm.: No report
- EMA: No report.
- Fire Dept. Liaison; No report

Requested an Executive session on property disposition issues

Mr. Bayer:

- HRC: No report for the summer
- PMC: No Report

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Mr. Mooney: Junior Council Member:

- No report

Mayor Oliverio:

- Requested Council approval for him and the Police Chief to attend a PSAB Police Issues meeting

Manager:

- Noted that there is a vacancy, due to the term expiring, on the Civil Service Commission which he will contact the incumbent to see if he wants to remain. This is according to Borough Policy.

Chief Miller:

- No report

Public Works Director:

- Noted that paving is complete for the year and the seal coat project will start soon.

Solicitor:

- No report

Engineer:

- No report.

Council took a short break at 8:09 PM and returned at 8:20 PM

Council went into Executive Session at 8:20 PM and reconvened to regular session at 9:03 PM.

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CONSIDER SENDING OFFER OF PROPERTY TO HARMONY FIRE DISTRICT

A motion was made by Mr. Mathew, second by Mr. Semel, to send the prepared letter to the Harmony Fire District offering the salt shed property to them per the terms of the letter. A response is required no later than August 25, 2017.

Motion carried 6-0.

Being no further business the meeting was adjourned by Council President Bayer at 9:04 PM.

ATTEST:

\_\_\_\_\_  
Borough Manager

\_\_\_\_\_  
Council President

Approved by me this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Mayor