
Minutes of the Borough Council Zelienople, PA

1/30/2017

7:30 PM Council-Workshop

MasterID:

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The January 30, 2017 meeting of the Zelienople Borough Council was called to order at 7:30 PM by Council President Allen Bayer in the Council Chambers. In attendance were, Council Members, Marietta Reeb, Ralph Geis, Gregg Semel (via Telephone), Andrew Mathew III, Mary Hess, Junior Council Member Ethan Mooney and Mayor Thomas Oliverio. Council member Don Burgess was absent.

Borough Manager Donald Pepe, Borough Engineer Tom Thompson, Police Chief Jim Miller, Public Works Director Chad Garland and Solicitor Bonnie Brimmeier were present.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chad Garland

VISITORS

Amerigo Allegretto
Bill Harper
Jeannie Harper
Jeff and Barb McCormick
Henry Ziegler
Dan Fritch
Others who did not sign in

It was noted that the Borough Council met in informal meeting with the Public Business people to answer any question relating to the Main Street Program. Council will do this at the second meeting each month. Time is 7:00 pm prior to the regular council meeting.

Service Award

Mayor Oliverio gave Officer Kevin Mikulan his 5 year service pin. He was congratulated by all.

Park Update

Jeff Barkley, President of the Community Park Board, gave council and update and financial overview on the Park Board and activities.

Fire District

Tim Sapienza, President and Scot Garing, Fire Chief, of the Harmony Fire District where present to

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answer any questions regarding the plan for the new fire station location.

CONSENT AGENDA:

A motion was made by Mr. Mathew, second by Mr. Geis, to accept the Consent Agenda as follows:

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Motion carried 6 - 0

OLD BUSINESS:

**AUTHORIZATION TO ADVERTISE PROPOSED ORDINANCE
852-17 FOR THE PURPOSE OF AMENDING ORDINANCE # 851-16 APPROVING \$3,000,000
GENERAL OBLIGATION DEBT SERVICE AUTHORIZATION FOR SUNDRY PURPOSES.**

A motion was made by Mr. Mathew, second by Mr. Geis, to authorize to advertise Proposed Ordinance # 852-17 for the purpose of amending Ordinance # 851-16 which was adopted to approve a \$3,000,000 General Obligation Debt Service for sundry purposes related to the Main Street program and to set a special meeting on February 8, 2016 at 8:00 am to consider adoption of this ordinance.

Motion carried 6-0.

NEW BUSINESS:

CONSIDER ANNUAL CONSULTING AGREEMENT FOR ENGINEERING SERVICES

A motion was made by Mr. Geis, second by Mrs. Reeb, to approve the submitted Engineering consulting agreement with Gannet Fleming to provide Borough Engineer services from Mr. Tom Thompson for 2017.

Motion carried 6-0.

APPROVAL TO ATTEND THE 2017 APMM EXECUTIVE DEVELOPMENT CONFERENCE

A motion was made by Mrs. Reeb, second by Mr. Mathew, to the request to attend the 2017 APMM Executive Development Conference in Bedford Springs on February 16 & 18, 2017. This includes travel

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and lodging costs.

Motion carried 6-0.

CONSIDER REQUEST FOR APPROVAL TO ATTEND THE 2017 ASSOCIATION OF PENNSYLVANIA MUNICIPAL MANAGERS (APMM) ANNUAL CONFERENCE

A motion was made by Mr. Geis, second by Mrs. Hess, to approve this request for Mr. Pepe and Mr. Spencer to attend the APMM Conference on May 16-18, 2017. This includes travel expenses and lodging costs.

Motion carried 6-0.

AUTHORIZATION TO PAY INVOICE - H.R.G.- ZELIENOPLE STREETScape PROJECT--MAIN STREET REVITALIZATION

A motion was made by Mr. Mathew, second by Mrs. Hess, to authorize the payment to H.R.G., in the amount of \$740.00 for the payment of invoice #116401 for their additional services relating to the Zelienople streetscape project.

Motion carried 6-0

AUTHORIZATION TO TRANSFER FUNDS-MAIN STREET REVITALIZATION - REVITALIZATION WRITING SERVICES

A motion was made by Mr. Mathew, second by Mrs. Hess, to authorize the transfer of monies in the amount of \$2299.50 from the Electric Fund Reserves to the General Fund to cover the payment of invoice #160001-12 to Revitalization Writing Services.

Motion carried 6-0.

CONSIDERATION FOR ESTIMATE 1 TO THE CONSTRUCTION CONTRACT FOR THE CLAY STREET 4.16KV AERIAL LINE RECONSTRUCTION

A motion was made by Mrs. Reeb, second by Mr. Mathew, to approve the Thayer Power and Communication, Estimate No. 1 in the amount of \$40,374.00; invoice will come from available cash within the Electric Fund; this project was budgeted in 2016 as a capital improvement project

Motion carried 6-0.

CONSIDERATION FOR ESTIMATE 4 TO THE CONSTRUCTION CONTRACT FOR THE

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ZELIENOPLE BOROUGH REVITALIZATION PARKING LOT IMPROVEMENTS - PHASE 2 PROJECT

A motion was made by Mr. Mathew, second by Mrs. Hess, to approve the approval of Terra Works. Inc. Estimate No. 4 in the amount of \$40,227.46.

Motion carried 6-0.

CONSIDER REQUEST FOR APPROVAL TO ATTEND THE 2017 GOVERNMENT FINANCE OFFICERS ASSOCIATION OF PENNSYLVANIA (GFOA-PA) ANNUAL CONFERENCE

A motion was made by Mrs. Reeb, second by Mr. Mathew, to approve this request for Jill Stedina to attend the GFOA Conference on April 23 –April 26, 2017. This includes travel and lodging costs as well.

Motion carried 6-0.

OTHER BUSINESS:

COUNCIL REQUEST FOR INFORMATION

Council reviewed the list as provided in the agenda and updated items as deemed necessary.

MONTHLY COMMITTEE REPORTS

Mrs. Hess:

- Shared Services: No report
- Main St. Revitalization: No report

Requested an Executive Session for contractual reasons

Mr. Semel:

- COG: COG meeting report on 911 matters and the new radio system. Junior Council member Ethan Mooney attended with him.

Library: - Reported on fund raising events set for 2017.
-Pending retirement of Jan Lawrence this year and the search that will seek her replacement.

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Mr. Geis:

- Electric:- Discussed the situation to use "Turtle" load limiting meters
- Need to set up meeting with the Water committee to discuss and review the reports for rates for 2017
- Finance: No report

Mr. Burgess:

Not present But Mr. Bayer reported on the IT committee progress to revamp the borough website in 2017. Progress is underway on this budgeted item for 2017.

Mrs. Reeb:

- Safety Committee: Attended the employee meeting but nothing to report
- Historical Society; No report

Mr. Mathew:

- Water Comm.: Concurred with the Mr. Geis for a joint meeting for rate study results.
- EMA: Joint regional effort is progressing well and is on track.
- Fire Dept. Liaison; No report

Mr. Bayer:

- HRC: Committee did meet, no report
- PMC: No report

Mr. Mooney: Junior Council Member:

- Thanked the public works staff for the excellent job done for snow removal and road treatment.

Mayor Oliverio:

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- Attended PSAB meeting in Harrisburg. Filmed a PCN TV show to be shown on 2/12 & 2/26 2017

Manager:

No report

Chief Miller:

No report

Public Works Director:

No report

Solicitor:

No report

Engineer:

No report

Council took a short break at 9:02 PM and returned at 9:10 PM

Council went into Executive Session at 9:10 PM and reconvened to regular session at 10:17 PM

Being no further business the meeting was adjourned by Council President Bayer at 10:17 PM.

ATTEST:

Borough Manager

Council President

Approved by me this _____ day of _____, 2017.

Mayor