
Minutes of the Borough Council Zelienople, PA

11/14/2016

7:30 PM Council-Regular

MasterID:

581

The November 14, 2016 meeting of the Zelienople Borough Council was called to order at 7:30 PM by Council President Allen Bayer in the Council Chambers. In attendance were, Council Members, Marietta Reeb, Ralph Geis, Gregg Semel, and Andrew Mathew III. Council members Don Burgess, Mary Hess and Junior Council Member Ethan Mooney were absent. Mayor Thomas Oliverio was present.

Borough Manager Donald Pepe, Engineer Tom Thompson, Public Works Director Chad Garland and Solicitor Bonnie Brimmeier were also present.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Marietta Reeb

VISITORS

Diane White
Cathy Powell
Tom Nesbitt
Gwen Lutz
Jack Ellsworth
Henry O. Ziegler
Amerigo Allegretto

Diane White thanked Council and the Borough for their support of the Halloween Parade

Tom Nesbitt and the Historical Society presented the Borough with a Check for \$12,500 as local match for the Historic Preservation State grant that the Borough received. The Historical Society had pledged to raise the match funds and the Borough is very grateful.

Jack Ellsworth of our CPA audit firm Cottrell & Arbutina, made an audit review presentation for the completed 2015 year.

CONSENT AGENDA:

A motion was made by Mr. Mathew, second by Mr. Semel, to accept the Consent Agenda as follows:

Minutes of the Borough Council Zelienople, PA

11/14/2016

7:30 PM Council-Regular

MasterID:

581

- Minutes of October 10, 2016 Council meeting
- Transfer Funds \$125,000 from the Electric Fund to the General Fund, if needed
- Summary of Budget Report/Balance Sheets through September 30, 2016

Motion carried 5 - 0

OLD BUSINESS:

CONSIDER PROPOSED RESOLUTION #342-16 - TECHNICAL SPECIFICATIONS OF ORDINANCE NO. 847-16- CUSTOMER GENERATED POWER

A motion was made by Mr. Mathew, second by Mrs. Reeb, to approve Resolution #342-16 - Technical Specifications - Customer Generated Power. A full and true copy of Resolutions #342-16 can be found in the Resolution Book.

Borough Manager

Motion carried 5-0.

NEW BUSINESS:

BILLS TO BE PAID -NOVEMBER 2016

A motion was made by Mr. Geis, second by Mr. Mathew, to authorize the "Bills to be Paid" for the month of November in the amount of \$ 582,590.02.

Motion carried 5-0

AUTHORIZATION TO TRANSFER FUNDS-MAIN STREET REVITALIZATION - REVITALIZATION WRITING SERVICES

A motion was made by Mr. Mathew, second by Mr. Semel, to approve the transfer of monies in the amount of \$1,678.94 from the Electric Fund Reserves to the General Fund to cover the payment of invoice #160001-10 to Revitalization Writing Services.

Motion carried 5-0.

Minutes of the Borough Council Zelienople, PA

11/14/2016

7:30 PM Council-Regular

MasterID:

581

CONSIDERATION FOR A CHANGE ORDER #3 TO THE CONSTRUCTION CONTRACT ZELIENOPLE BOROUGH REVITALIZATION PARKING LOT IMPROVEMENTS - PHASE 2 PROJECT

A motion was made by Mr. Mathew, second by Mr. Geis, to approve the Change Order #3 from Terra Works, Inc. for adding alteration to the stormwater piping in the non-leased area to allow the collector pipes to be installed within the property owner's land, for a cost "not to exceed" \$12,396.00.

Motion carried 5-0.

PAY REQUISITION #2 - TERRA WORKS INC. - ZELIENOPLE BOROUGH REVITALIZATION PARKING LOT IMPROVEMENTS - PHASE 2 PROJECT

A motion was made by Mr. Semel, second by Mrs. Reeb to approve the payment of pay requisition #2 from Terra Works Inc. in the amount of \$327,256.64; if the money from the RACP grant is not received in time for the Borough to make the payment, the cash for the payment of this invoice will come from the available cash in the Electric Fund Reserves; if that would happen then immediately upon receipt of the RACP reimbursement monies that this same amount be transferred back into the Electric Fund.

Motion carried 5-0.

PAY REQUISITION #1 - MASHAN INC. - ZELIENOPLE BOROUGH REVITALIZATION PARKING LOT IMPROVEMENTS - PHASE 2 PROJECT

A motion was made by Mr. Mathew, second by Mr. Semel, to approve the payment of pay requisition #1 from Mashan Inc. in the amount of \$64,174.50; if the money from the RACP grant is not received in time for the Borough to make the payment, the cash for the payment of this invoice will come from the available cash in the Electric Fund Reserves; if that would happen then immediately upon receipt of the RACP reimbursement monies that this same amount be transferred back into the Electric Fund Reserves.

Motion carried 5-0.

CONSIDER PAY REQUISITION #5 - R&B CONTRACTING & EXCAVATION - 2014 ZELIENOPLE BOROUGH ARC GRANT REVITALIZATION PROJECT

A motion was made by Mr. Mathew, second by Mrs. Reeb, to approve the payment of pay requisition #5 from R&B Contracting & Excavation in the amount of \$74,219.63.00.

Motion carried 5-0.

Minutes of the Borough Council Zelienople, PA

11/14/2016

7:30 PM Council-Regular

MasterID:

581

President of Council Allen Bayer requested an Executive Session on four contractual matters and one personnel item.

Council took a short break at 8:32 PM and returned at 8:47 PM

Council convened into Executive Session at 8:47 PM and returned at 10:06 PM.

OTHER BUSINESS:

EMPLOYEE CHRISTMAS PARTY AND GIFTS

A motion was made by Mr. Mathew, second by Mr. Semel, to approve funds to have an employee Christmas Party and to give \$25 gift cards to all current and retired employees.

Motion carried 5-0.

CREATION OF RACP CASH ACCOUNT

The Borough Manager noted the creation of a cash account needed for the acceptance of RACP grant funds. This was a notification only and no action by council is needed.

Being no further business the meeting was adjourned by Council President Bayer at 10:10 PM.

ATTEST:

Borough Manager

Council President

Approved by me this _____ day of _____, 2016.

Mayor