
Minutes of the Borough Council Zelienople, PA

8/29/2016

7:30 PM Council-Workshop

MasterID:

577

The August 29, 2016 meeting of the Zelienople Borough Council was called to order at 7:30 PM by Council President Allen Bayer in the Council Chambers. In attendance were, Council Members, Andrew Mathew III, Mary Hess, Gregg Semel, Ralph Geis and Marietta Reeb. Mayor Tom Oliverio and Junior Council member Ethan Mooney were also present. Councilman Don Burgess, was not present.

Borough Manager Don Pepe, Assistant Borough Manager Jill Stedina, Police Chief Jim Miller, Borough Engineer Tom Thompson, Public Works Director Chad Garland and Solicitor John Stranahan were also present.

President Bayer announced that an Executive Session was held earlier in the day to discuss property and contractual matters.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Oliverio

VISITORS

Marla Bennett
Amerigo Allegretto
Cathi Urb
Ethel Mae Hall
Lloyd Hall
Steve Schoppe
Henry O. Ziegler
Mark Harmonos
Tony Cooper

Mrs. Hall addressed council regarding the Fall Festival and her request to close Spring Street during the event. Following discussion it was the consensus of the majority of the Council to permit Mrs. Hall to close Spring St. this year for the Fall Festival event.

Mr. Cooper had a Stormwater management question relating to East New Castle Street

Employee Service Award - Jill Stedina 30 years of Service to the Borough

Council publically acknowledged Jill Stedina, Assistant Borough Manager, for 30 years of service to the Borough. Jill was given a certificate of appreciation and her 30 year service pin.

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CONSENT AGENDA

- Minutes of the August 8, 2016 regular Council meeting.

Motion was made by Mr. Mathew, second by Mrs. Hess, to approve the consent agenda as presented.

Motion carried 6-0.

OLD BUSINESS

ZELIENOPLE REVITALIZATION PHASE I-4 REQUEST FOR BIDS TO CONSTRUCT THE MAIN STREET WORK

A motion was made by Mr. Geis, second by Mrs. Reeb, to authorize to advertise for bids on the construction contracts on both portions of Main Street (East and West sides) of the project area.

Motion carried 6-0.

CONSIDER THE PURCHASING OF MATERIALS FOR THE SNOW MELT SYSTEM IN THE PARKING LOT PROJECT

A motion was made by Mr. Semel, second by Mrs. Hess, for the Borough to purchase the materials for the Snow Melt System materials estimated at \$60,000 for the Main St. / Parking Lot Project.

Motion carried 6-0.

CONSIDERATION OF REQUEST TO CLOSE SOUTH HIGH STREET FROM E. BEAVER STREET TO E. CULVERT STREET FOR A BLOCK PARTY ON SEPTEMBER 11, 2016

A motion was made by Mr. Geis, second by Mr. Semel, to approve the request of the Marley's to close S. High St, between Beaver St & Culvert St., on September 11, 2106 for their annual block party. The same conditions placed upon the approval, as were used last year, will apply. The conditions include that those participating:

- Be responsive to complaints on noise
- Should a second complaint be received all music will be shut down
- They coordinate with the Street Department to obtain cones and barricades for street closure

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- They coordinate with the Police Department and all emergency services for safety concerns
- They insure that the area is cleaned of any trash and debris when the event is completed

Motion carried 6-0.

Consideration of a Request from the St. Gregory School PTG to hold the Great Pumpkin 5K and 1 Mile Walk & Run Race

A motion was made by Mr. Mathew, second by Mrs. Hess, to approve request for a 5K Run and a 1-mile Walk & Run on Sunday, October 30, 2016, from approximately 3:00 PM. To 5:00 PM. The following conditions will apply:

- It is their responsibility to coordinate the event with the Borough Street Department and all Emergency Services.
- They must obtain permission from the Sportsman's Club to utilize their property
- Any signs must be small and not block views of traffic on any intersections. The sponsor must gain permission from all property owners to place these signs. They must also be removed as soon as the race is completed. Please contact the Park Board as well to notify them of the intended signs.
- Streets are not to be marked with paint of any kind in any manner.

Motion carried 6-0.

Consideration of a Request for the 1st Annual North Pittsburgh 5k race and walk THONS Charity Event

A motion was made by Mr. Semel, second by Mr. Geis, to approve the request for the Penn State Dance Marathon entity, a charitable organization, to host the First Annual North Pittsburgh 5K and walk on October 15, 2016 to benefit the THONS long standing charity.

This approval has the following standard conditions:

- It is their responsibility to coordinate the event with the Borough Public Works Department and all Emergency Services, especially the Fire Police.

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- Any signs must be small and not block views of traffic on any intersections. The sponsor must gain permission from all property owners to place these signs. They must also be removed as soon as the race is completed.

- Streets are not to be marked with paint of any kind.

Motion carried 6-0.

2017 Minimum Municipal Obligation - Police Pension Plan

A motion was made by Mr. Geis, second by Mr. Mathew, to acknowledge receipt of the 2017 MMO for the Police Pension Plan in the amount of \$180,169.

Motion carried 6-0.

2017 Minimum Municipal Obligation - Non Uniformed Pension Plan

A motion was made by Mrs. Reeb, second by Mrs. Hess, to acknowledge receipt of the 2017 MMO for the Non-Police Pension Plan in the amount of \$104,895.

Motion carried 6-0.

CONSIDER PROPOSED RESOLUTION #338-16 TO AUTHORIZE SIGNATURE AUTHORITY FOR PENNDOT TRAFFIC SIGNAL AGREEMENT

A motion was made by Mr. Semel, second by Mrs. Hess, to adopt proposed Resolution #338-16 for the purpose to authorize the signature authority for the traffic signal application and agreement for the installation of new traffic signals on Main Street (Rt. 19) as part of our Main Street Revitalization project.

A full and true copy of Resolution #338-16 can be found in the Resolution Book.

Secretary / Manager

Motion carried 6-0.

CONSIDER AUTHORIZATION FOR PAYMENT OF INVOICE #2 - 10116 FOR PARK/POOL CAPITAL PROJECT COST FROM CAPITAL PROJECTS FUND - RECREATION

A motion was made by Mrs. Hess, second by Mrs. Reeb, to authorize the payment of Invoice #10116

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from Aquatic Facility Design in the amount of \$ 9,000 from the Capital Projects Fund - Recreation and that the Park Board pay the remaining \$1,000 from their internal funding course for the Pool Project.

Motion carried 6-0.

Consider Pennsylvania Municipal League Appointment as Voting Delegate and Resolutions Committee Member

A motion as made by Mr. Semel, second by Mrs. Reeb, to appoint a member of council to attend this Summit and be the Borough's Voting Delegate to the PML and a member of the Resolutions Committee.

Motion carried 6-0.

REQUEST TO EXTEND THE TEMPORARY SEASONAL LABORER POSITION EMPLOYMENT THROUGH DECEMBER 31, 2016

A motion was made by Mrs. Reeb, second by Mr. Semel, to authorize the Borough Manager to extend the employment of the Temporary Seasonal Laborer Position held by Kalen Bailey through December 31, 2016.

Motion carried 6-0.

AUTHORIZATION TO ADVERTISE FOR PART TIME LABORER POSITION

A motion was made by Mr. Geis, second by Mrs. Hess, to authorize the Manager to advertise to accept applications for the permanent part-time laborer position and authorize the Borough Manager to hire as he deems appropriate at the rate approved by Council.

Motion carried 6-0.

OTHER BUSINESS

DISCUSSION OF COUNCIL TRACKING ITEMS

Council reviewed the list as provided in the agenda and updated items as deemed necessary.

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CHANGE IN COUNCIL MEETING STARTING TIME

A motion was made by Mr. Semel, second by Mrs. Hess, to change the meeting time start for the September 12, 2016 council meeting to 6:00 pm and to advertise accordingly.

Motion carried 6-0.

COMMITTEE REPORTS

Mrs. Hess:

- Shared Services: No report
- Main St. Revitalization: Gave a summary of current phase of the project

Mr. Semel:

- COG: No report as there has been no meeting in the summer months.
- Library: Noted the summer youth reading program. The Book the Night fund raising event for 9/22/16

Mr. Geis:

- Electric: No report
- Finance: Noted the approval decision of the Reserve policy for both utilities and it is being carried out.

Mr. Burgess:

- Not present

Mrs. Reeb:

-Safety Committee: Zelig hosted an event at the park where there were many municipalities present for tree trimming safety.

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-Historical Society; Noted the Gazebo construction has been completed.

Mr. Mathew:

- Water Comm.: Thanked Borough staff for the recent work on the water line repair in Rosewood.
- EMA: No report
- Fire Dept. Liaison; Open House on September 14, 2016 at 7:00 pm

Mr. Bayer:

- HRC:No report, off for the summer. Resume in September
- PMC: Police contract negotiations are underway.

Mr. Mooney: Junior Council Member:

- No report

Mayor Oliverio:

- No report

Manager:

- No report
- Requested an Executive Session regarding contractual and property disposition matters

Chief Miller:

No report

Public Works Director:

- Gave Council a project construction update on the parking lot project.
- Requested an Executive Session on Personnel matters

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Solicitor:

- No report

Engineer

- Noted that the Phase 2 of the parking lot project preconstruction meeting is on 8/31/16

Council took a short break at 8:35 PM and returned at 8:45 PM

Council went into Executive Session at 8:45 PM and reconvened to regular session at 9:12 PM

Being no further business the meeting was adjourned by Council President Bayer at 9:12 PM.

ATTEST:

Borough Manager / Secretary

Council President

Approved by me this _____ day of _____, 2016.

Mayor