
Minutes of the Borough Council Zelienople, PA

8/8/2016

7:30 PM Council-Regular

MasterID:

576

The August 8, 2016 meeting of the Zelienople Borough Council was called to order at 7:30 PM by Council President Allen Bayer in the Council Chambers. In attendance were, Council Members, Marietta Reeb, Mary Hess, Ralph Geis, and Gregg Semel. Council members Andrew Mathew III, Don Burgess and Mayor Thomas Oliverio were absent. Junior Council Member Ethan Mooney was present.

Borough Manager Donald Pepe, Engineer Tom Thompson, Public Works Director Chad Garland and Solicitor Bonnie Brimmeier were also present.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Council President Allen Bayer

VISITORS

Amerigo Allegretto - Press
Marla Bennett
Sandy Ferrainolo
Dan Fritch

Russell Robertson gave a brief presentation and update regarding the Airport Authority and what has been and hopefully will be happening there.

Employee Service Award:

It was announced that Shari Malczak has provided 25 years of Service as a full time staff person to the Borough. She was provided a certificate of appreciation, a 25 year pin and a thank you gift from the Borough Council.

Congratulations and thank you.

CONSENT AGENDA:

A motion was made by Mr. Mathew, second by Mr. Geis, to accept the Consent Agenda as follows:

- Minutes of July 11, 2016 Council meeting

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- Minutes of July 25, 2016 Council meeting
- Transfer Funds \$100,000 from the Electric Fund to the General Fund, if needed
- Summary of Budget Report/Balance Sheets through June 30, 2016

Motion carried 5 - 0

OLD BUSINESS:

CONSIDER PROPOSED ORDINANCE #847-16 TO AMEND THE CODE OF THE BOROUGH OF ZELIENOPLE PENNSYLVANIA, CHAPTER 5, CODE ENFORCEMENT, PART 2, ELECTRICAL DEPARTMENT, SECTION 207, CUSTOMER OWNED ELECTRIC GENERATION

A motion was made by Mr. Geis, second by Mr. Semel, to adopt Proposed Ordinance #847-16 for the purpose of amending the Code of the Borough of Zelienople Pennsylvania, Chapter 5, Code Enforcement, Part 2, electrical department, Section 207, Customer owned electric generation.

Motion carried 5-0.

NEW BUSINESS:

BILLS TO BE PAID - AUGUST 2016

A motion was made by Mr. Geis, second by Mr. Semel, to authorize the "Bills to be Paid" for the month of August in the amount of \$ 653,621.59.

Motion carried 5-0

CONSIDERATION OF APPROVAL OF THE ZELIENOPLE-HARMONY BUSINESS ASSOCIATION 2016 COUNTRY FALL FESTIVAL AND APPROVE RESOLUTION #337-16 FOR A BANNER

A motion was made by Mr. Semel, second by Mr. Geis, to approve the request for the 2016 Country Fall Festival, on October 8th & 9th as follows:

- Permission for sidewalk sales, crafters / artists, antique vendors, kids activities , contests & games, historic encampments, farmers market, organizations and food vendors to set up and operate booths in the Four Corner Parks, located at Main St. & Grandview Ave, and south on Main St. to Beaver St.
- Permission for Horse Drawn Carriage Wagon Rides
- Permission for outdoor music and entertainment in the gazebo and various locations along Main Street during the event.

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- Permission for use of the South Parking Lot. Spring Street itself must remain open until after local merchant business hours are completed on both days. They are responsible to check with the merchants whose businesses are affected to secure the pertinent times. This must be strictly followed.
- Permission for the approval to use the Beer Wagon at the South Parking Lot site during the annual Chili Cook-off on Saturday, Oct. 8, 2016. The Business Association will be responsible for insuring that there will be no underage drinking at the event.
- Permission to decorate the parking meters, as in the past, with short cornstalks and orange bows by October 1st and remove them by the first week of November. They must check with the Police Chief for any new requirements with regard to the parking meters so that the corn stalks will not interfere with any new parking regulations.
- Permission for electric service from the pole by St. Paul's Church in the northwest corner park and use of the 220 amp service at the Borough's existing metered sites as needed. Access to water service has always been provided in the past also in addition to the electric service and the same shall apply.
- The Borough will assist prior to the festival with the electric hook up. They must contact the Electric Dept. in advance in order to coordinate anything that may be needed. It is understood that the Association will provide their own electrician for the tasks needed.
- Permission to use the salt shed area for the placement of a 30 yard roll off container for trash.
- They must provide the Borough with a Certificate of Insurance, adding the Borough as an additional insured.
- Any tents that are used on blacktop areas (south parking lot, Spring St., etc.) cannot be secured by pegs/stakes into the blacktop area rather they would be secured by other weighted means.
- All emergency services will be notified by the sponsor
- All events must be coordinated with borough departments

In addition the motion included adoption of proposed resolution #337-16 for the requested erection of a banner to advertise the event. The banner will 4' wide x 14' long to be displayed from September 26, 2016 through October 10, 2016.

A full and true copy of Resolution #337-16 can be found in the Resolution Book.

Secretary / Manager

Motion carried 5-0.

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CONSIDERATION OF APPROVAL OF A SPONSORSHIP FOR THE 2016 COUNTRY FALL FESTIVAL

A motion was made by Mrs. Hess, second by Mr. Geis, to provide a sponsorship donation of \$500.00 for the Country Fall Festival, to assist in defraying the costs of the Business Association.

Motion carried 5-0.

CONSIDER POLICE SERVICE CONTRACT WITH SAINT GREGORY SCHOOL

A motion was made by Mr. Semel, second by Mrs. Hess, to approve the Police Service Agreement with Saint Gregory School that provides a dedicated police service to the SGS during the 2016-2017 school year.

Motion carried 5-0.

AUTHORIZATION TO TRANSFER FUNDS-MAIN STREET REVITALIZATION -REVITALIZATION WRITING SERVICES

A motion was made by Mr. Semel, second by Mrs. Reeb, to approve the transfer of monies in the amount of \$2,118.10 from the Electric Fund Reserves to the General Fund to cover the payment of invoice #160001-07 to Revitalization Writing Services.

Motion carried 5-0.

CONSIDERATION FOR PAY ESTIMATE 3 TO THE CONSTRUCTION CONTRACT FOR THE 2014 ZELIENOPLE BOROUGH ARC GRANT REVITALIZATION PROJECT

A motion was made by Mr. Semel, second by Mrs. Hess, to approve the R&B Contracting & Excavation Pay Estimate No. 3 in the amount of \$100,964.25.

Motion carried 5-0.

CONSIDERATION TO SET TRICK OR TREAT TO BE ON OCTOBER 31, 2016 FROM 6:00 TO 8:00 PM

A motion was made by Mrs. Hess, second by Mr. Semel, to set Trick or Treat night for Monday, October 31, 2016 from 6:00 PM to 8:00 PM in Zelienople Borough.

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Motion carried 5-0.

CONSIDERATION OF REQUEST FROM THE ZELIENOPLE LIONS CLUB TO HOLD THE ANNUAL HALLOWEEN PARADE ON SATURDAY, OCTOBER 29, 2016

A motion was made by Mrs. Reeb, second by Mr. Semel, to approve the Zelienople Lions Club request for their annual Halloween Parade for Saturday, October 29, 2016, at 2:00 PM. The Borough will apply for the parade permit from PA DOT on their behalf.

Motion carried 5-0.

OTHER BUSINESS:

None

President Bayer requested a brief executive session to discuss contractual issues.

Council then took a break at 7:54 PM and returned at 8:05 PM.

At 8:05 PM they went into an Executive session, as requested, and returned at 9:20 PM.

Being no further business the meeting was adjourned by Council President Bayer at 9:20 PM.

ATTEST:

Borough Manager

Council President

Approved by me this _____ day of _____, 2016.

Mayor