
Minutes of the Borough Council Zelienople, PA

7/25/2016

7:30 PM Council-Workshop

MasterID:

575

The July 25, 2016 meeting of the Zelienople Borough Council was called to order at 7:30 PM by Council President Allen Bayer in the Council Chambers. In attendance were, Council Members, Andrew Mathew III, Mary Hess, and Gregg Semel and Mayor Tom Oliverio. Junior Council member Ethan Mooney was also present. Councilman Don Burgess, Ralph Geis and Marietta Reeb were not present.

Borough Manager Don Pepe, Police Chief Jim Miller, Borough Engineer Tom Thompson, Public Works Director Chad Garland and Solicitor John Stranahan were also present.

OATH OF OFFICE - JUNIOR COUNCIL PERSON

Mayor Oliverio administered the Junior Council Person Oath of Office to Ethan Mooney..

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Ethan Mooney

VISITORS:

Sandy Ferrainolo
Marla Bennett
Amerigo Allegretto
Leaanne Besterling
Ben Mooney

There were other people in attendance during the meeting but they did not sign in to identify themselves

No one addressed council

CONSENT AGENDA

None

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OLD BUSINESS

CONSIDER PROPOSED ORDINANCE #847-16 TO AMEND THE CODE OF THE BOROUGH OF ZELIENOPLE PENNSYLVANIA, CHAPTER 5, CODE ENFORCEMENT, PART 2, ELECTRICAL DEPARTMENT, SECTION 207, CUSTOMER OWNED ELECTRIC GENERATION

This item was tabled until a later meeting.

REBID OF THE 2016 PAVING CONTRACT

A motion was made by Mr. Mathew, second by Mrs. Hess, to acknowledge that no bids were received for the 2016 Paving Rebid and that the 2016 funds for this program be held to 2017. Council need not take any further action on the matter.

Motion carried 4-0.

CONSIDER AWARD - KEYSTONE GRANT PROJECT - ZELIENOPLE AREA PUBLIC LIBRARY - L.E.D. INTERIOR LIGHTING UPGRADE

Bids were received for the Keystone Grant Project - Zelienople Area Public Library - LED Lighting Upgrade as advertised. A tally of the bids received is as follows:

Bidder	Bid Total
Dilts Enterprise LLC	\$26,873.00
Bruce & Merrilees Electric	\$24,219.00
Three Rivers Electric	\$13,000.00
Kunselman Co.	\$38,225.00
Current Waves	\$18,700.00
Bronder Technical Service	\$29,900.00

All bids received were accompanied by the appropriate bid security.

There was an additional bid, from an unknown bidder, that was also turned in, but the bid was submitted late and was therefor not opened or considered.

A motion was made by Mr. Semel, second by Mrs. Hess, to accept the recommendation

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of the Library Director and their Board of Trustees, to award this contract to Current Waves, LLC. For the project bid amount of \$18,700.

Motion carried 4-0.

CONSIDER BID AWARD FOR CLAY STREET 4.16KV AERIAL LINE RECONSTRUCTION.

Bids were received for the Clay St. 4.16KV Aerial Line Reconstruction project, as advertised. A tally of the bids received is as follows:

Bidder	Base Bid	Alternate 1
Main Lite	\$ 92,700.00	\$ 7,300.00
Sargent Electric	\$104,500.00	\$18,000.00
Shultheis Electric	\$164,701.00	\$ 8,594.00
Thayer Power	\$ 57,530.00	\$ 6,556.00

All bids were accompanied by the appropriate bid security.

A motion was made by Mr. Mathew, second by Mr. Semel, to accept the recommendation of the our Public Works Director and our Electric Engineer Ed Sullivan, PE, Quad 3 Group, Inc. and award the bid to Thayer Power for both the base bid of \$57,530 and the Alternate 1 bid for an additional amount of \$6,556 for a project total of \$64,086.00.

Motion carried 4-0.

CONSIDERATION FOR AWARDING THE REVITALIZATION PARKING LOT IMPROVEMENTS PROJECT - CONTRACT 16-02 (General Work)

Bids were received for the Revitalization Parking Lot Improvements Project - Contract 16-02 (General Work) as advertised. A tally of the bids received is as follows:

BIDDER	BID AMOUNT
Terra Works	\$587,785.00
R&B Contracting Inc	\$589,441.00
Michael Facchiano Contracting Inc.	\$618,966.40
Combine Construction Inc.	\$689,553.17

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All bids received were accompanied by the appropriate bid security.

A motion was made by Mr. Semel, second by Mr. Mathew, to award Contract 16-02 for the General Work of the Revitalization Parking Lot Improvement project to the low bidder Terra Works, Inc. of Clarion, PA with a bid of \$587,785.00.

Motion carried 4-0.

CONSIDERATION FOR AWARDING THE REVITALIZATION PARKING LOT IMPROVEMENTS PROJECT - CONTRACT 16-03 (Electrical Work)

Bids were received for the Revitalization Parking Lot Improvements Project - Contract 16-03 (Electrical Work) as advertised. A tally of the bids received is as follows:

BIDDER	BID AMOUNT
Mashan.	\$298,500.00
Westmoreland Electric Svcs. Inc.	\$306,000.00
TSB Inc./ Schultheis Electric	\$372,670.00
Power Contracting Co.	\$379,265.00
Bronder Technical Services	\$420,000.00

All bids received were accompanied by the appropriate bid security.

A motion was made by Mrs. Hess, second by Mr. Semel, to award the bid for Contract 16-03 to the apparent low bidder, Mashan of Indiana PA with a bid amount of \$298,500, contingent upon a positive review / recommendation from our Electrical Engineer, Ed Sullivan of Quad Three Group.

Motion carried 4-0.

NEW BUSINESS:

CONSIDER APPROVAL FOR STAFF/ COUNCIL ATTENDANCE AT THE 2016 PMEA ANNUAL CONFERENCE

A motion was made by Mr. Mathew, second by Mr. Semel, to authorize the Borough Manager, Assistant Borough Manager, the Assistant to the Borough Manager, the Public Works Director & the Electric Department Superintendent and any council person that wishes to participate to attend the annual PMEA conference on September 14th to September 16th, 2016 at the Nittany Lion Inn in State

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College, PA.

Motion carried 4-0.

REQUEST TO CLOSE S. JEFFERSON STREET FROM W. NEW CASTLE STREET TO W. SPRING STREET FOR THE AMERICAN LEGION ANNUAL PICNIC ON AUGUST 27, 2016

A motion was made by Mr. Mathew, second by Mr. Semel, to approve the American Legion request to close S. Jefferson Street from W. New Castle to W. Spring Street from 2:00 pm to 7:00 pm. on August 27, 2016 for their annual picnic with the following conditions:

- Be responsive to complaints on noise
- Should a second complaint be received all music will be shut down
- They coordinate with the Street Department to obtain cones and barricades for street closure
- They coordinate with the Police Department for safety concerns
- They insure that the area is cleaned of any trash and debris when the event is completed

Motion carried 4-0.

AUTHORIZATION TO TRANSFER FUNDS - H.R.G.- ZELIENOPLE STREETScape PROJECT-- MAIN STREET REVITALIZATION

A motion was made by Mr. Semel, second by Mr. Mathew, to authorize the transfer of monies in the amount of \$ 3,870.00 from the Electric Fund Reserves to the General Fund to cover the payment of invoice #112723 to H.R.G. for their services relating to the Zelienople streetscape project.

Motion carried 4-0.

CONSIDER THE ADOPTION OF A CASH RESERVE POLICY FOR THE BOROUGH

A motion was made by Mr. Mathew, second by Mrs. Hess, to approve the Electric and Water Committees recommendations for a policy that has a specific target amount for a Cash Reserve for both the Electric Fund and the Water Fund. This policy notes a reserve amount for the Electric Fund to be \$500,000 and for the Water Fund to be \$250,000. This policy will be effective immediately upon Council approval.

Motion carried 4-0.

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CONSIDERATION FOR A CHANGE ORDER #4 TO THE CONSTRUCTION CONTRACT FOR THE 2014 ZELIENOPLE BOROUGH ARC GRANT REVITALIZATION PROJECT

This item was tabled until another meeting in order to allow for details to be determined as to which project phase will contain this work.

CONSIDERATION FOR A CHANGE ORDER #5 TO THE CONSTRUCTION CONTRACT FOR THE 2014 ZELIENOPLE BOROUGH ARC GRANT REVITALIZATION PROJECT

This item was tabled until another meeting in order to allow for details to be determined as to which project phase will contain this work.

OTHER BUSINESS

DISCUSSION OF COUNCIL TRACKING ITEMS

Council reviewed the list as provided in the agenda and updated items as deemed necessary.

GATEWAY PROJECT FUNDING

A motion was made by Mr. Semel, second by Mrs. Hess, to earmark the revenue resulting from the sale of the portion of the reservoir property to the Indian Brave Campground (\$ 22,830.00) as funding for the proposed Gateway project which is currently in the planning stage.

Motion carried 4-0.

COMMITTEE REPORTS

Mrs. Hess:

- Shared Services: No report
- Main St. Revitalization: Gave a summary of current phase of the project and noted the funding being sought for Phase II & III.

Mr. Semel:

- COG: No report. No meeting was scheduled

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- Library: Noted the fund raising efforts including the very successful Wine Walk that was just completed.

Mr. Geis:

- Not present

Mr. Burgess:

- Not present

Mrs. Reeb:

- Not present

Mr. Mathew:

- Water Comm.: No report

- EMA: New EMA Coordinator is waiting for the Governors appointment

- Fire Dept. Liaison; Open House on June 30th

Mr. Bayer:

- HRC:No report, off for the summer

- PMC: Police contract negotiations are underway.

Mayor Oliverio:

- No report

Manager:

- No report

- Requested an Executive Session regarding contractual matters and possible litigation.

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Chief Miller:

- No report

Public Works Director:

- Gave Council a project construction update.
- Gave council a report on the new home construction and water run off issues on S. Green Lane
- Met with Fire Department regarding flow testing for the ISO rating.

Solicitor:

- No report

Engineer

- Gave a financial standings report regarding the Main Street Contract

Council took a short break at 8:17 PM and returned at 8:25 PM

Council went into Executive Session at 8:25 PM and reconvened to regular session at 9:06 PM

Being no further business the meeting was adjourned by Council President Bayer at 9:07 PM.

ATTEST:

Borough Manager / Secretary

Council President

Approved by me this _____ day of _____, 2016.

Mayor