
Minutes of the Borough Council Zelienople, PA

6/13/2016

7:30 PM Council-Regular

MasterID:

572

The June 13, 2016 meeting of the Zelienople Borough Council was called to order at 7:32 PM by Council President Allen Bayer in the Council Chambers. In attendance were, Council Members, Marietta Reeb, Mary Hess, Ralph Geis, Gregg Semel, Andrew Mathew III and Mayor Thomas Oliverio. Council member Don Burgess was absent.

Borough Manager Donald Pepe, Public Works Director Chad Garland, Engineer Tom Thompson, Zoning & Codes Officer Shelly Kaltenbaugh and Solicitor Bonnie Brimmeier were also present.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by members of Boy Scout Troop #457

VISITORS

Amerigo Allegretto - Press
Marla Bennett
Henry Ziegler
Jeff Barkley
Sandy Ferrainolo
Tammie Kaufman
Cheryl Mars
Greg Kouruiotis

Cheryl Mars spoke regarding her opinion of the Police Department and of the Chief. She makes the statements because of the recent statements made by another resident prompted her to make a comment.

Mayor Oliverio made a statement regarding the Borough receiving an award for the recent 175th anniversary book published as a highlight to the Borough's recent anniversary.

Mayor Oliverio then made a certificate of appreciation presentation to Tammy Kauffman for writing and producing the above anniversary book and to thank her for all of her hard work for the borough.

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CONSENT AGENDA:

A motion was made by Mr. Geis, second by Mr. Mathew, to accept the Consent Agenda as follows:

- Minutes of March 14, 2016 Council meeting
- Transfer Funds \$150,000 from the Electric Fund to the General Fund, if needed

Motion carried 6 - 0

OLD BUSINESS:

CONSIDER PROPOSAL FOR ELECTRIC RATE STUDY

A Motion was made by Mr. Geis, second by Mrs. Reeb, that Council authorize Gannett Fleming to undertake the electric rate study not to exceed \$12,000 and have it completed no later than September 1, 2016 in order for it to be used in the budget preparation for 2017.

Motion carried 6-0.

CONSIDER APPROVAL OF THE 2016 PAVING CONTRACT

One bid was received from Youngblood Paving Inc. for the 2016 Road Paving Project. It was opened and read aloud, as advertised. The bid total was \$184,804.45. It was accompanied by the appropriate bid security.

A motion was made by Mr. Mathew, second by Mrs. Hess, to reject the bid received from Youngblood Paving for the "2016 Zelienople Paving Project" and that the project be re-bid with a completion date for later in the year.

Motion carried 6-0.

NEW BUSINESS:

BILLS TO BE PAID - JUNE 2016

A motion was made by Mr. Geis, second by Mr. Mathew, to authorize the payment of bills for May in the amount of \$595,360.85.

Motion carried 6-0

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CONSIDER REQUEST FOR THE 2016 ANNUAL GRANDPARENTS 5K, 10 MILE RUN & 1 MILE WALK AND RUN CHARITY RACE EVENT

A motion was made by Mrs. Reeb, second by Mr. Semel, to approve the 12th annual Grandparents Race event for 2016 on August 20, 2016 for the Passavant Retirement Community. With the following conditions:

- It is their responsibility to coordinate the event with the Borough Public Works Department and all Emergency Services, especially the Fire Police.
- Any signs must be small and not block views of traffic on any intersections. The sponsor must gain permission from all property owners to place these signs. They must also be removed as soon as the race is completed.
- Streets are not to be marked with paint of any kind.

Motion carried 6-0.

CONSIDER REQUEST BY BOY SCOUT TROOP # 457 TO HOLD CHICKEN BBQ AT THE 4 CORNER PARK

A motion was made by Mrs. Reeb, second by Mr. Geis, to approve the request from Scout Troop #457 to utilize the southeast corner park (Main/Grandview), on Saturday, September 17, 2016, for a Chicken BBQ fund raiser event with the noted items for:

- The BSA is to provide additional insured by the scouts to the Borough
- Borough will provide Electric and a potable water connection if needed
- Scouts to provide trash receptacles and needed clean up after the event.

Motion carried 6-0.

CONSIDER APPOINTMENT OF THE EMERGENCY MANAGEMENT COORDINATOR

A motion was made by Mr. Semel, second by Mrs. Hess, to approve the appointment of John Kovacic as emergency Management Coordinator for the Borough of Zelienople and approve the sending of his name to the Governor for appointment.

Motion carried 6-0.

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CONSIDER APPOINTMENT OF A JUNIOR COUNCIL MEMBER

A motion was made by Mr. Mathew, second by Mrs. Reeb, to approve the appointment of Ethan Mooney as Junior Council member from July 2016 to the end of the school year in June 2017.

Motion carried 6-0.

CONSIDER FINAL APPROVAL FOR A LOT LINE REVISION ON A MINOR SUBDIVISION AT 116 EAST GRANDVIEW AVENUE AND 120 EAST GRANDVIEW AVENUE.

A motion was made by Mr. Geis, second by Mr. Semel, to give final approval for a Lot Line Revision for a minor two lot subdivision, creating two new lots. Lot 1 will equal 9,099 square feet, and Lot 2 will equal 4,099.94 square feet, totaling 13,199.88 square feet located at 116 and 120 East Grandview Avenue.

Motion carried 6-0.

CONSIDER A MOTION FOR FINAL APPROVAL FOR A LAND DEVELOPMENT APPLICATION AT 116 EAST GRANDVIEW AVENUE AND 120 EAST GRANDVIEW AVENUE.

A motion was made by Mr. Mathew, second by Mrs. Reeb, to approve a Final Land Development to include: the construction of an addition, 595 square feet in size to an existing dental office building at 116 East Grandview Avenue; the construction of a 13 (thirteen) space parking lot with access on High Street, and the conversion of a single family dwelling to a professional office use at 120 East Grandview Avenue, with the following conditions:

- Building Permits and Building Occupancy Permits are secured for both 116 East Grandview Avenue and 120 East Grandview Avenue;
- Prior to the issuance of a Building Occupancy Permit, the asphalt driveway located at Grandview must be removed and reseeded. Additionally, the Applicant shall get a Permit from PennDot for the removal of the curb cut on East Grandview Avenue;
- A Curb Cut Permit for the new access on North High Street must be secured from the Borough prior to the issuance of a Building Occupancy Permit;
- A Storm water Management Agreement must be executed prior to the issuance of any Building Permits;
- Compliance with the Conditions of Approval from the Zelienople Zoning Hearing Board.

Motion carried 6-0.

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CONSIDER AGREEMENT TO TRANSFER OWNERSHIP OF THE TOWN CLOCK TO THE BOROUGH OF ZELIENOPLE

A motion was made by Mr. Geis, second by Mr. Semel, to approve this agreement with Robert Householder for the Borough to assume ownership of the Town Clock in perpetuity as noted with terms in the agreement.

Motion carried 6-0.

REQUEST TO CLOSE S. JEFFERSON STREET FROM W. NEW CASTLE STREET TO W. SPRING STREET FOR A BLOCK PARTY ON JULY 9, 2016

A motion was made by Mr. Geis, second by Mrs. Reeb, to approve the request to close S. Jefferson Street from W. New Castle to W. Spring Street from 3:00 pm to 8:00 pm. On July 9, 2016 for an event at the American Legion facility. Approval is granted with the following standard conditions:

- Be responsive to complaints on noise
- Should a second complaint be received all music will be shut down
- They coordinate with the Street Department to obtain cones and barricades for street closure
- They coordinate with the Police Department for safety concerns
- They insure that the area is cleaned of any trash and debris when the event is completed

Motion carried 6-0.

ZELIENOPLE REVITALIZATION PHASE 2 REQUEST FOR BIDS TO CONSTRUCT THE NEW MUNICIPAL PARKING LOT

A motion was made by Mr. Semel, second by Mrs. Hess, to authorize the Borough Manager to bid the necessary remaining work associated with the new municipal parking lot. It is anticipated to bid the project in three (3) contracts, general work, electrical work and pre-purchase of items. Funding for the project will be from the RACP grant.

Motion carried 6-0.

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CONSIDERATION FOR RELEASING THE CLAY STREET 4.16KV AERIAL LINE RECONSTRUCTION PROJECT FOR BID

A motion was made by Mr. Geis, second by Mrs. Reeb, to authorize the Borough Manager to advertise for bids the Clay Street 4.16KV Aerial Line Reconstruction project.

Motion carried 6-0.

CONSIDERATION FOR ADDING A SNOW MELT SYSTEM FOR THE PARKING LOT PROJECT

A motion was made by Mr. Mathew, second by Mr. Semel, to approve of the addition of a Snow Melt System into the design for the Parking lot project due to the anticipated pedestrian traffic load and liability with maintaining this area. The anticipated additional cost will be approximately \$85,000 for materials and labor.

Motion carried 6-0.

AUTHORIZATION TO TRANSFER FUNDS - H.R.G.- ZELIENOPLE STREETScape PROJECT-- MAIN STREET REVITALIZATION

A motion was made by Mr. Mathew, second by Mr. Semel, to authorize the transfer of monies in the amount of \$ 21,134.69 from the Electric Fund Reserves to the General Fund to cover the payment of invoice #111480 to H.R.G. for their services relating to the Zelienople streetscape project.

Motion carried 6-0.

PAY REQUISITION #1 -R&B CONTRACTING & EXCAVATION - 2014 ZELIENOPLE BOROUGH ARC GRANT REVITALIZATION PROJECT

A motion was made by Mrs. Reeb, second by Mr. Geis, to approve the payment of pay requisition #1 from R&B Contracting & Excavation in the amount of \$39,262.50.

Motion carried 6-0.

CONSIDERATION FOR A CHANGE ORDER #1 TO THE CONSTRUCTION CONTRACT FOR THE 2014 ZELIENOPLE BOROUGH ARC GRANT REVITALIZATION PROJECT TO PROVIDE WATER SERVICE

A motion was made by Mr. Geis, second by Mr. Mathew, to approve Change Order #1 from R&B Contracting & Excavation in the amount of \$16,825.20 in order to add water service to the new parking lot site.

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Motion carried 6-0.

CONSIDER EFFECTIVE DATE FOR 2016 WAGE INCREASES FOR THE REGULAR FULL TIME NON UNIFORMED EMPLOYEES

A motion was made Mr. Geis, second by Mrs. Hess, to approve the HRC recommendation to make the effective date of April 1, 2016 for the 2016 wage increases for the regular full time non uniformed employees.

Motion carried 6-0.

CONSIDER AUTHORIZATION FOR PAYMENT OF INVOICE FOR PARK/POOL CAPITAL PROJECT COST FROM CAPITAL PROJECTS FUND - RECREATION

A motion was made by Mrs. Reeb, second by Mr. Geis, to authorize the payment of Invoice #10114 from Aquatic Facility Design in the amount of \$17,500.00 from the Capital Projects Fund - Recreation.

Motion carried 6-0.

AUTHORIZATION TO TRANSFER FUNDS-MAIN STREET REVITALIZATION - REVITALIZATION WRITING SERVICES

A motion was made by Mr. Geis, second by Mr. Mathew, to authorize the transfer of monies in the amount of \$357.50 from the Electric Fund Reserves to the General Fund to cover the payment of invoice #160001-05 to Revitalization Writing Services.

Motion carried 6-0.

OTHER BUSINESS:

None

Being no further business the meeting was adjourned by Council President Bayer at 9:03 PM.

ATTEST:

Borough Manager

Council President

Approved by me this _____ day of _____, 2016.

Mayor