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# *Minutes of the Borough Council Zelienople, PA*

3/14/2016

7:30 PM Council-Regular

MasterID:

567

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The March 14, 2016 meeting of the Zelienople Borough Council was called to order at 7:30 PM by Council President Allen Bayer in the Council Chambers. In attendance were, Council Members, Andrew Mathew III, Marietta Reeb, Ralph Geis, and Mayor Thomas Oliverio. Council members Don Burgess, Mary Hess and Gregg Semel, were not in attendance.

Borough Manager Donald Pepe, Public Works Director Chad Garland, Police Chief Jim Miller, Engineer Tom Thompson, Code Enforcement & Zoning Officer Shelly Kaltenbaugh and Solicitor Bonnie Brimmeier were also present.

## PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chief Miller

## VISITORS

Amerigo Allegretto - Press  
Marla Bennett  
Henry Ziegler  
Darren Myer  
Jim Feath

No public comment

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## CONSENT AGENDA:

A motion was made by Mr. Mathew, second by Mr. Geis to accept the Consent Agenda as follows:

- Minutes of February 29, 2016 Council meeting
- Acknowledge receipt of the December 2015 Budget Summary & Balance Sheets
- Transfer Funds \$175,000 from the Electric Fund to the General Fund, if needed

Motion carried 4 - 0

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## OLD BUSINESS:

### AUTHORIZATION TO ADVERTISE PROPOSED ORDINANCE # 843-16 FOR THE PURPOSE TO DESIGNATE A PEACH STREET PORTION AS ONE-WAY

A motion was made by Mr. Mathew, second by Mrs. Reeb, to authorize to advertise proposed Ordinance # 843-16 for the purpose of designating a portion of Peach Street as One-Way, northbound.

Motion carried 4-0.

## NEW BUSINESS:

### BILLS TO BE PAID - MARCH 2016

A motion was made by Mr. Geis, Second by Mr. Mathew, to authorize the payment of bills for February in the amount of \$ 850,885.52.

Motion carried 4-0

### APPROVE THE SUBMISSION OF A KEYSTONE HISTORIC PRESERVATION GRANT 2016 TO THE PENNSYLVANIA HISTORICAL AND MUSEUM COMMISSION

A motion was made by Mrs. Reeb, second by Mr. Geis, to approve the submission of a Letter of Support from the Borough to be submitted with this application acknowledging and supporting the submission of this Keystone Historic Preservation Grant 2016 to the Pennsylvania Historical and Museum Commission.

Motion carried 4-0.

### AUTHORIZATION TO TRANSFER FUNDS-MAIN STREET REVITALIZATION - REVITALIZATION WRITING SERVICES

A motion was made by Mr. Mathew, second by Mrs. Reeb, to authorize the transfer of monies in the amount of \$1,842.50 from the Electric Fund Reserves to the General Fund to cover the payment of invoice #160001-02 to Revitalization Writing Services.

Motion carried 4-0.

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## APPROVAL TO ATTEND THE 2016 GOVERNMENT FINANCE OFFICERS ASSOCIATION OF PENNSYLVANIA (GFOA-PA) ANNUAL CONFERENCE

A motion was made by Mr. Mathew, second by Mrs. Reeb, to approve Jill Stedina, Assistant Borough Manager, to attend the annual GFOA-PA Conference on April 24 - April 27, 2016, in State College. This includes the cost of registration of \$350, plus room, food and travel.

Motion carried 4-0.

## AMERICAN LEGION REQUEST FOR THE MEMORIAL DAY SERVICE PARADE PERMIT

A motion was made by Mrs. Hess, second by Mr. Geis, to approve the Zelienople American Legion request to have their Annual Memorial Day Service on May 30, 2016 at approximately 10:30 AM to 12:30 PM. And Borough will need to apply to PennDOT for a parade permit on their behalf.

Motion carried 4-0.

## APPROVAL TO ADVERTISE PROPOSED ORDINANCE No. 846-16 AN ORDINANCE OF ZELIENOPLE BOROUGH AMENDING THE CODE OF ORDINANCES AT CHAPTER 260, VEHICLES AND TRAFFIC, ARTICLE V, ON-STREET METERED PARKING AND ARTICLE VI, OFF-STREET METERED PARKING, TO ELIMINATE SOME ON-STREET AND OFF-STREET METERED PARKING AND ESTABLISH NEW PARKING REGULATIONS WITHIN THE BOROUGH.

A motion was made by Mr. Mathew, second by Mrs. Reeb, to approve the advertisement of proposed ordinance No. 846-16 amending the Code of Ordinances at Chapter 260, Articles V, VI and establishing new parking regulations within the Borough.

Motion carried 4-0.

## WATER SERVICE AND SERVICE LINE ABANDONMENT AT 229 SOUTH HIGH STREET

A motion was made by Mrs. Reeb, second by Mr. Mathew, to execute the agreement to abandon the water service and service line at 229 South High Street, currently owned by the Zelienople Area Public Library.

Motion carried 4-0.

## AUTHORIZATION TO TRANSFER FUNDS - H.R.G. - ZELIENOPLE STREETScape PROJECT-- MAIN STREET REVITALIZATION

A motion was made by Mr. Geis, second by Mr. Mathew, to authorize the transfer of monies in the

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amount of \$ 36,610.00 from the Electric Fund Reserves to the General Fund to cover the payment of invoice #110253 to H.R.G. for their services relating to the Zelienople streetscape project.

Motion carried 4-0.

## APPROVING THE PENNDOT TAP GRANT AND ARC GRANT AND PROPOSED RESOLUTIONS # 329-16 AND #330-16, FOR THE ZELIENOPLE REVITALIZATION AND ECONOMIC DEVELOPMENT PROJECT

A motion was made by Mr. Mathew, second by Mr. Geis, to approve Resolution # 329-16 for the ARC agreement and Resolution # 330-16 for the TAP agreement, providing for signature authority for their corresponding agreements. These Resolutions are prepared for this purpose.

A full and true copy of Resolution #329-16 & #330-16 can be found in the Resolution Book.

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Secretary / Manager

Motion carried 4-0

## OTHER BUSINESS:

None

President Bayer requested an executive session for personnel and contractual purposes.

Council had a brief recess at 8:23 PM and returned at 8:33 Pm.

Council went in to Executive Session at 8:33 PM and returned at 9:10 PM and the meeting reconvened.

## SALARY INCREASE FOR CHIEF MILLER

A motion was made by Mr. Geis, second by Mr. Mathew, to approve a 2.5% salary increase effective for April, 2016 for Police Chief Jim Miller.

Motion carried 4-0.

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## RESIDENCY REQUIREMENT WAIVER FOR SHELLY KALTENBAUGH

A motion was made by Mrs. Reeb, second by Mr. Geis to waive the 15 air mile residency requirement for Shelly Kaltenbaugh, Code Enforcement & Zoning Officer.

Motion carried 4-0.

Staff from HRG provided a briefing to Council regarding the Main Street Revitalization project and gave an update on the progress and requested discussion and input on the plans. No formal action or vote was taken.

Being no further business the meeting was adjourned by Council President Bayer at 10:16 PM.

ATTEST:

\_\_\_\_\_  
Borough Manager

\_\_\_\_\_  
Council President

Approved by me this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Mayor