
Minutes of the Borough Council Zelienople, PA

1/11/2016

7:30 PM Council-Regular

MasterID:

563

The January 11, 2016 meeting of the Zelienople Borough Council was called to order at 7:30 PM in the Council Chambers by President of Council Allen Bayer. In attendance were Council members, Andrew Mathew III, Marietta Reeb, Donald Burgess and Mayor Thomas Oliverio. Council members Gregg Semel, Ralph Geis and Mary Hess were not present.

Also in attendance were Borough Manager Donald Pepe, Solicitor Anne Sweeny and Bonnie Brimmeier (via phone) and Borough Engineer Tom Thompson.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Public Works Director Chad Garland

VISITORS:

Amerigo Allegretto- Press
Henry Ziegler
Darren Myer
Jim Feath
Tom Nesbitt
Jan Maharg
Gwen Lutz
Dean Zinkhamm

Tom Nesbitt gave a short presentation on the findings of the Historical building inventory research the Historical Society is conducting. Also, Gwen Lutz gave a short presentation regarding possible signage plaques for historical buildings in town.

Dean Zinkhamm gave a presentation regarding the Veteran Banner program that he has put in place in Evans City and would like Zelienople to do the same.

CONSENT AGENDA

A motion was made by Mr. Mathew, second by Mr. Burgess, to approve the consent agenda as follows:

Minutes of the Borough Council Zelienople, PA

1/11/2016

7:30 PM Council-Regular

MasterID:

563

- Minutes of the December 14, 2015 council meeting
- Transfer of \$ 175,000 from the Electric Fund to the General Fund if needed.

Motion carried 4-0.

OLD BUSINESS:

CONSIDERATION FOR CHANGING THE CDBG GRANT PROJECT FOR THE MAIN STREET REVITALIZATION PROJECT

A motion was made by Mrs. Reeb, second by Mr. Mathew, to approve the recommended request to Butler County reallocating the CDBG funds grant of \$33,500 to the East New Castle Street Storm water project.

Motion carried 4-0.

CONSIDER RESOLUTION # 322-16 TO CORRECT DCNR GRANT APPLICATION FOR THE PARK POOL RENOVATION PROJECT

A motion was made by Mr. Burgess, second by Mrs. Reeb, to adopt Resolution #322-16 to correct the clerical error for the grant application for the purpose of partially funding the Park Pool Renovation project. The correction is to add the word "of" to Title on line one of the Resolution. It will now read "President of Borough of Council" as requested by DCNR.

A full and true copy of Resolutions #322-16 can be found in the Resolution Book.

Secretary / Manager

Motion carried 4-0.

NEW BUSINESS:

BILLS TO BE PAID

A motion was made by Mr. Mathew, second by Mr. Burgess, to approve the "Bills to be Paid" for the month of January 2016 totaling \$ 535,174.17.

Minutes of the Borough Council Zelienople, PA

1/11/2016

7:30 PM Council-Regular

MasterID:

563

Motion carried 4-0.

Consideration of a Request for a Jumping for Java Run Charity race event

A motion was made by Mr. Mathew, second by Mrs. Reeb, to approve the Third Annual Charity Jumping for Java charity 5k and 1 mile course race on Saturday May 14th from 8:00 am to 11:00 am. With the following conditions:

- It is their responsibility to coordinate the event with the Borough Street Department and all Emergency Services.
- Any signs must be small and not block views of traffic on any intersections. The sponsor must gain permission from all property owners to place these signs. They must also be removed as soon as the race is completed.
- Streets are not to be marked with paint of any kind.

Motion carried 4-0.

AUTHORIZATION TO TRANSFER FUNDS-MAIN STREET REVITALIZATION PHASE 1

A motion was made by Mr. Mathew, second by Mrs. Reeb, to authorize the transfer of monies in the amount of \$375.47 from the Electric Fund Reserves to the General Fund to cover the payment of invoice #14775-11 to CT Consultants for the additional grant work.

Motion carried 4-0.

AUTHORIZATION TO TRANSFER FUNDS-MAIN STREET REVITALIZATION PHASE 2

A motion was made by Mr. Mathew, second by Mr. Burgess, to authorize the transfer of monies in the amount of \$3,726.03 from the Electric Fund Reserves to the General Fund to cover the payment of invoice #150519-6 & invoice #150519-7 to CT Consultants for Phase 2 grant work.

Motion carried 4-0.

CONSIDER APPROVAL OF PRELIMINARY AND FINAL LAND DEVELOPMENT APPLICATION OF ZELIENOPLE BOROUGH FOR THE CONSTRUCTION OF A 111 SPACE PUBLIC PARKING LOT.

Minutes of the Borough Council Zelienople, PA

1/11/2016

7:30 PM Council-Regular

MasterID:

563

A motion was made by Mr. Mathew, second by Mr. Burgess, to give Preliminary and Final Approval for a Major Land Development allowing the construction of a 111 space parking lot, and granting a modification to the plan as per Section 1301 of the Zelienople Subdivision and Land Development Ordinance allowing an increase in the height of the light poles from 15 feet to 23 feet.
Motion carried 4-0.

CONSIDER RESOLUTION # 321-16 TO AUTHORIZE THE USE OF LOCAL INTERNAL FUNDS AMOUNTING TO \$600,000 FOR THE LOCAL SHARE OF PHASE I OF THE MAIN STREET REVITALIZATION PROJECT

A motion was made by Mr. Mathew, second by Mr. Burgess, to adopt proposed Resolution #321-16 as the commitment to show evidence of the needed local match for multiple grant funding applications for Phase I of the project. The maximum amount that we anticipate for this purpose is \$600,000 due to funds already spent and the anticipated reimbursement expected for the project.

A full and true copy of Resolutions #321-16 can be found in the Resolution Book.

Secretary / Manager

Motion carried 4-0.

CONSIDERATION OF THE REPLACEMENT OF HVAC ROOF TOP UNIT #1 ON THE MUNICIPAL BUILDING.

A motion was made by Mr. Burgess, second by Mrs. Reeb, to authorize J.B. Mechanical to proceed and replace the rooftop unit #1 as soon as practicable in order to restore full heating & cooling to the conference room and council chambers for a price as quoted at \$9,206.00.

Motion carried 4-0.

CONSIDER REQUEST FOR APPROVAL TO ATTEND THE 2016 APMM EXECUTIVE DEVELOPMENT CONFERENCE

A motion was made by Mr. Mathew, second by Mrs. Reeb, to approve the request for Mr. Pepe and Mr. Spencer to attend the 2016 APMM Executive Development Conference in Bedford Springs on February 18 & 19, 2016 as part of their continuing education program.

The cost is \$305 for the conference registration, and lodgings at \$139 per night plus mileage.

Motion carried 4-0.

Minutes of the Borough Council Zelienople, PA

1/11/2016

7:30 PM Council-Regular

MasterID:

563

CONSIDER REQUEST FOR APPROVAL TO ATTEND THE 2016 ASSOCIATION OF PENNSYLVANIA MUNICIPAL MANAGERS (APMM) ANNUAL CONFERENCE

A motion was made by Mrs. Reeb, second by Mr. Burgess, to approve this request for Mr. Pepe and Mr. Spencer to attend the APMM Annual Conference on May 17-19, 2016.

The cost is \$250 (after April 30th it is \$275), plus room, food and travel. Room rate is \$134 per night.

Motion carried 4-0.

OTHER BUSINESS

CONSIDER ATTENDING THE PELRAS ANNUAL CONFERENCE

A motion was made by Mr. Mathew, second by Mr. Burgess, to approve Council as well as Mr. Pepe and Chief Miller to attend the Annual PELRAS Conference on March 16-18, 2016. Registration cost is \$185 for the first attendee and \$220 for each additional attendee. Lodging is separate and food and travel are not part of the conference registration but must be added. Travel costs are to be minimized by traveling as a group.

Motion carried 4-0.

COMMENTS:

Bonnie Brimmeier:

- Noted that the Passavant PILOT (Payment In Lieu Of Taxes) letter was prepared and ready to send
- Noted the Easement agreement for the waterline through the IB campground is ready for review.

Allen Bayer:

- Noted Jeff Smith's resignation as Executive Director of the Butler County COG
- Noted a request regarding parking passes for the volunteer Fire Company and wanted to know council's wishes on how extensive that should be. It was tabled until all of council is available for the discussion.

Minutes of the Borough Council Zelienople, PA

1/11/2016

7:30 PM Council-Regular

MasterID:

563

- Requested an update on the sign ordinance enforcement process
- Questioned whether or not we needed an agreement with the new Fire dept. regarding special fire police services.
- Asked about the repair of the old Kaufmann House parking lot wall

Mayor Oliverio:

- Noted the Butler County Borough's Association Dinner to be held on January 21, 2016

Manager Pepe:

- Noted he prepared two letters of support for the Kaufman House project for the Tourism Bureau for grant application support
- Requested a short Executive Session on a personnel matter and a contractual issue

Council took a short break at 8:42 pm and returned at 8:50 pm. Council went into Executive Session at 8:50 pm. Council returned from Executive Session at 8:56 pm and the meeting reconvened.

Being no further business the meeting was adjourned at 8:57 PM by Council President Allen Bayer.

ATTEST:

Borough Manager / Secretary

Council President

Approved by me this _____ day of _____, 2016.

Mayor