
Minutes of the Borough Council Zelienople, PA

1/4/2016

6:35 PM Council-Reorganization

MasterID:

562

The January 4, 2016 meeting of the Zelienople Borough Council for the purpose of Reorganization was called to order at 6:35 PM in the Council Chambers by Mayor Thomas Oliverio. In attendance were Council members, Allen Bayer, Ralph Geis, Andrew Mathew III, Marietta Reeb, Donald Burgess, Gregg Semel, and Mary Hess.

Also in attendance were Borough Manager Donald Pepe and Police Chief Jim Miller.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Councilman Don Burgess.

VISITORS:

None

No public comment

REORGANIZATION ACTIONS

ROLL CALL

All members of Council and the Mayor were present

Administration of Oaths of Office

Mayor Oliverio issued "Oaths of Office" to Mr. Geis, Mrs. Reeb and Mrs. Hess as newly elected members of council. All necessary paperwork for their positions has been submitted.

Mayor Announcements

- Mayor Oliverio noted the following:
- Noted a donation from the Housing Authority of Butler County Board of Directors of \$300.00 to the new fire department.

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- His closing of the 175th Anniversary Fund and his thanks to Jack Cohen, Debbie Crum and Leigh Baxter from the Tourism Bureau for their help in making the 175th Anniversary Celebration a huge success.
- The balance in the 175th Anniversary account is \$745.40, which is being donated to the Zelienople Historical Society and all future sales of the Anniversary book will go to them as well.
- The Mayor wanted to note that in 2014 and 2015 Borough Council has done extraordinary work in these past two years and he wanted to congratulate them for all that they have done.

ELECTION OF OFFICERS

Mayor Oliverio opened the floor for nominations.

Council President

A motion was made by Mrs. Hess nominating Allen Bayer for Council President. No need for a second and there were no other nominations. The nominations were closed.

Motion carried 7-0.

Council Vice President

A motion was made by Mr. Geis nominating Andrew Mathew III for Council Vice President. No need for a second and there were no other nominations. The nominations were closed.

Motion carried 7-0.

Mayor Oliverio turned the meeting over to Council President Allen Bayer.

Visitors & Public Comment.

There were no visitors and no public comment.

Council Pro- Tem

A motion was made by Mr. Mathew nominating Mary Hess for Council Pro-Tem, second by Mr. Geis.

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Nominations were closed.

Motion carried 7-0.

Vacancy Board Chairman

A motion was made by Mrs. Reeb, second by Mrs. Hess, to reappoint Mr. Rich Sefscik to serve as the Vacancy Borough Chairman.

Motion carried 7-0.

Treasurer and Depository

A motion was made by Mr. Geis, second by Mrs. Reeb, to reappoint Nextier Bank as both Treasurer and Depository.

Motion carried 7-0.

Borough Solicitor

A motion was made by Mr. Burgess, second by Mr. Mathew, to reappoint Bonnie Brimmeier of Brimmeier and Associates as the Borough Solicitor.

Motion carried 7-0.

Borough Secretary

A motion was made by Mr. Mathew, second by Mr. Geis, to reappoint Donald C. Pepe, Borough Manager, as the Borough Secretary.

Motion carried 7-0.

Independent Borough Auditor

A motion was made by Mr. Geis, second by Mr. Mathew, to reappoint Cottrill, Arbutina & Associates as the Borough Auditors.

Motion carried 7-0.

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Borough Engineer

A motion was made by Mr. Mathew, second by Mr. Burgess, to reappoint Tom Thompson from the Firm of Gannet Fleming, as the Borough Engineer.

Motion carried 7-0.

NEW BUSINESS

PROPOSED RESOLUTION # 320-16 - CHECK SIGNING AUTHORITY ACCESS TO SAFETY DEPOSIT BOX

A motion was made by Mr. Semel, second by Mr. Geis, to add the names chosen for Council President, Council Vice-President, and Council Pro-Tem to the list already provided and listed in proposed Resolution # 320-16 and consider adoption of proposed Resolution # 320-16. A full and true copy of Resolutions #320-16 can be found in the Resolution Book.

Secretary / Manager

Motion carried 7-0.

AGREEMENT WITH REVITALIZATION WRITING SERVICES

A motion was made by Mrs. Reeb, second by Mrs. Hess, that council authorize the Borough Manager to enter into an agreement with Revitalization Writing Services to perform these services as outlined in the attached. The summary is for \$14,479.00 with a contingency amount of \$17,761.52 if needed. This is an authorization to be taken from the Electric Reserve Fund and is a not to exceed number without additional council approval.

Motion carried 7-0.

OTHER BUSINESS

Council President Bayer announced that there was an Executive Session held prior to this meeting at 6:00 pm to discuss a personnel matter.

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APPRAISALS FOR RCAP GRANT PHASE II APPLICATION

A motion was made by Mr. Semel, second by Mrs. Hess, to authorize the Borough Manager to obtain appraisals to meet the grant application requirements for RCAP Phase II with a not to exceed total of \$3,000.

Motion carried 7-0.

COMMENTS

Chief Miller:

- Noted that Xylem Corporation donated \$500.00 to the police department to purchase another portable Breathalyzer test kit.

Gregg Semel:

- Noted that the Park Board is in process of working to obtain gifts and donations for the Swimming Pool Project. They want to know if they have to run all questions of Naming Rights for gifts through Council or if they can handle it at their level. Council did not feel there needed to be a vote but the consensus is that the decision regarding Naming Rights and terms of those rights should be handled by the Park Board. If they need Council input they can certainly come to Council at that time.

Manager Pepe:

- Christmas Tree Pickup by the Zelienople Lions Club is set for 1/9/16 and the Borough will provide a truck and driver for this service. The driver will be given overtime per regular practice for the time spent.

Noted also the employee health issues which have resulted in short term disability and the return of two employees to work. One NU with restriction for light duty and one Police Officer for full regular duty. Also another NU will be out for arm surgery not work related.

Being no further business the meeting was adjourned at 7:05 PM by Council President Allen Bayer.

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ATTEST:

Borough Manager / Secretary

Council President

Approved by me this _____ day of _____, 2016.

Mayor