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# *Minutes of the Borough Council Zelienople, PA*

9/14/2015

7:30 PM Council-Regular

MasterID:

551

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The September 14, 2015 meeting of the Zelienople Borough Council was called to order at 7:30 PM in the Council Chambers by President of Council Allen Bayer. In attendance were Council members, Ralph Geis, Donald Burgess, Gregg Semel, Andrew Mathew III, Mary Hess and Mayor Thomas Oliverio. Council person Marietta Reeb and Junior Council Person Brooke Antol were absent.

Also in attendance were Borough Manager Donald Pepe, Police Chief Jim Miller, and Borough Engineer Tom Thompson.

## PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Council President Allen Bayer

## VISITORS:

Marla Bennett

Henry Zeigler

Amerigo Allegretto

No public comment

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## CONSENT AGENDA:

A motion was made by Mr. Geis, second by Mr. Mathew, to approve the consent agenda as follows:

- Minutes of the August 10, 2015 council meeting
- Acknowledgement of Summary Budget Report and Balance Sheets for July 2015
- Transfer of \$ 125,000 from the Electric Fund to the General Fund if needed.

Motion carried 6-0.

## OLD BUSINESS:

## CONSIDERATION FOR AWARDING THE MAIN STREET REVITALIZATION DEMOLITION PROJECT

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Bids were received and opened, as advertised, on September 10, 2015, for the demolition of the purchased properties for the Main Street Revitalization Project. A tally of the bids received is as follows:

BIDDER	BID AMOUNT
Ken Reilly Contracting	\$151,250
Atwell & Perrine Excavating	\$174,740
DemEx LLC	\$243,525
Bear Run Enterprises	\$356,190

All bids received were accompanied by the appropriate bid security.

A motion was made by Mrs. Hess, second by Mr. Geis, to award the bid for the Main Street Revitalization Demolition Project to Ken Reilly Contracting for the bid amount of \$151,250.00, subject to acceptance of the contract by RACP and favorable references, bonds and insurance certificates.

Motion carried 6-0.

**CONSIDER ACCEPTANCE OF PROPOSAL FOR PROVIDING ENGINEERING, DESIGN AND CONSTRUCTION DOCUMENTS FOR THE MAIN STREET REVITALIZATION PROJECT, PHASE 1**

This item was deferred to Executive Session for more discussion as a contract item upon a request by Mr. Semel..

**CONSIDERATION OF REQUEST FOR CONTRIBUTION TO THE ZELIENOPLE LIONS CLUB HALLOWEEN PARADE AND TO APPOINT A VOLUNTEER JUDGE TO ASSIST WITH THEIR ANNUAL HALLOWEEN PARADE ON SATURDAY, OCTOBER 31, 2015**

A motion was made by Mr. Mathew, second by Mr. Burgess, to approve the request for a monetary contribution of \$250.00 towards the Zelienople Lions Club annual Halloween Parade and to provide a volunteer judge, Mrs. Reeb, for the event.

Motion carried 6-0.

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NEW BUSINESS:

BILLS TO BE PAID

A motion was made by Mrs. Hess, second by Mr. Mathew, to approve the "Bills to be Paid" for the month of September 2015 totaling \$ 810,480.33.

Motion carried 6-0.

CONSIDER REQUEST TO APPROVE PROPOSED RESOLUTION #312-15 TO ALLOW THE ZELIENOPLE ROTARY CLUB TO ERECT A BANNER SIGN AT THE SW 4 CORNER PARK FOR THEIR PANCAKE BREAKFAST

A motion was made by Mr. Geis, second by Mr. Burgess, to approve Resolution # 312-15, which would allow the Rotary Club to erect a 2 foot by 20 foot Banner Sign at Grandview Avenue and Main Street advertising its pancake breakfast on October 25, 2015. This Banner sign would be in place from October 12, 2015 to October 26, 2015. A full and true copy of Resolutions #312-15 can be found in the Resolution Book.

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Secretary / Manager

Motion carried 6-0.

CONSIDER REQUEST FOR THE SIGNAGE AT THE 4 CORNER PARK BY THE COMMUNITY CHEST (CVCC)- RESOLUTION #313-15

A motion was made by Mr. Mathew, second by Mr. Semel, to:

- 1) Approve the request for the 4 x 8 sign at the southwest corner of the 4- corner park, to be erected no sooner than October 15, 2015 and to be taken down no later than February 15, 2016.
- 2 ) Approve Resolution # 313-15, a resolution required and prepared to allow for the sign to be erected on Borough Property as outlined in #1 above.
- 3) Discuss the arrangements for the specific location of the second sign with Mr. Casker and to decide on what is appropriate for their use. The Resolution #313-15 covers this sign as well.

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A full and true copy of Resolutions #313-15 can be found in the Resolution Book.

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Secretary / Manager

Motion carried 6-0.

## A MOTION TO DENY PRELIMINARY AND FINAL SUBDIVISION APPLICATIONS 2015-2-SUB OF SC PROPERTIES MANAGEMENT

A motion was made by Mr. Mathew, second by Mr. Geis, to deny this application because it does not meet the requirements of the Zelienople Zoning Ordinance, #779, as amended, specifically Part Eight Parking and Off Street Loading Requirements, Section 807.1, Design and Maintenance.

Motion carried 6-0.

## OTHER BUSINESS

None

There were no council reports this meeting.

The Borough Manager made the following comments for information:

- Junior Council member Brooke Antol had to resign from the position for school reasons.
- There was a meeting with Bob Ayoob for the first Construction Management RCAP review meeting This is with regard to the Main Street Revitalization Project
- DCNR has awarded a \$700,000 to the borough for the pool renovation project
- The 2014 audit report is completed and distributed to council for consideration of a meeting with the auditor for its review.
- Requested an executive session to discuss personnel matters.

The meeting was recessed for an executive session on contract and personnel issues at 8:26 pm. Council returned from Executive Session at 9:24 pm and the meeting reconvened.

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## CONSIDER SOLUTION OPTION TO FICA ERROR FOR PART TIME POLICE OFFICERS

A motion was made by Mr. Semel, second by Mr. Geis, for the Borough to absorb all costs relating to the FICA error for two part time police officers. The total costs for both the Borough portion and Employee portion of the FICA tax amounts to \$15,214.63. This covers the time period from 2011 through February of 2015. A letter will be sent to both individuals explaining the situation and the resolution.

Motion carried 6-0.

It was the consensus of the Council to recess this meeting and reconvene it on Monday, September 21, 2015 at 6:00 PM at which time the matter with regard to the proposals received for the providing engineering, design and construction documents for the Main Street Revitalization Project, Phase 1, which was deferred earlier in the meeting, will be reviewed and discussed.

Being no further business the meeting was recessed until 6:00 PM on 9/21/2015 by Council President Allen Bayer at 9:26 PM.

ATTEST:

\_\_\_\_\_  
Borough Manager / Secretary

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Council President

Approved by me this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

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Mayor