
Minutes of the Borough Council Zelienople, PA

8/31/2015

7:52 PM Council-Workshop

MasterID:

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The August 31, 2015 meeting of the Zelienople Borough Council was called to order at 7:52 PM by Council President Allen Bayer in the council chambers after the conclusion of the scheduled Executive Session that was held at 7:00 PM. The session dealt with potential litigation and contractual issues.

In attendance were, Council Members, Mary Hess, Marietta Reeb, Ralph Geis, Andrew Mathew III, Gregg Semel, Don Burgess, and Mayor Thomas Oliverio. Junior Council Member Brooke Antol was not present.

Also Borough Manager Don Pepe, Solicitor Bonnie Brimmeier, Chief Jim Miller, Public Works Director Chad Garland and Borough Engineer Tom Thompson were in attendance.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Marietta Reeb.

VISITORS

Marla Bennett
Laura Roy
Phil Lope
Brianna Regester
Tom Nesbitt
Catherine Lalende
Nadine Simon
Sue Casker

There were others present that did not sign in and their names are not available for the record.

Zelienople Historical Society Survey Update Presentation

There are three (3) separate items:

1 . Brianna Regester, a Grad student intern working for the Historical Society presented an update on the Historical buildings survey. She also explained that it will talk about 8 more months to complete

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with the goal to provide council a listing of historic structures that need to be preserved and documentation offered on what can be done to do so.

2. Sue Casker noted that the society will be building a Gazebo on the Passavant House grounds backyard and requested consideration for funding in 2016.

3. Tom Nesbitt noted that his book on the history of Zelienople will be published soon and that all proceeds are being donated to the Historical Society.

CONSENT AGENDA:

A motion was made by Mr. Geis, second by Mr. Burgess to accept the Consent Agenda as follows:

- Acknowledge receipt of the June 2015 Budget Report and Balance Sheets
- Approve the Minutes of the July 27, 2015 Public Hearing

Motion carried 7 - 0

OLD BUSINESS:

CONSIDER PROPOSED ORDINANCE #841-15 - AMENDING THE PEDDLING/SOLICITING ORDINANCE

A motion was made by Mr. Mathew, second by Mr. Geis, to adopt proposed ordinance No.841-15 amending the current Peddling and Soliciting Ordinance.

Motion carried 7 - 0

CONSIDER APPROVAL ON THE CONDITIONAL USE PERMIT APPLICATION PASSAVANT RETIREMENT AND HEALTH CENTER

This item was discussed in detail. As Council wishes to further discuss this matter it was decided that this evenings Council meeting would not be closed but rather recessed until 9/10/2015 at 8:30 PM. This matter was then held for further discussion and decision until 9/10/15 at 8:30 PM at which time the meeting will be reconvened from recess.

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NEW BUSINESS:

CONSIDER MAIN LITE ELECTRIC COMPANY, INC. FOR CONSTRUCTION OF THREE PHASE CONDUCTORS ALONG HALSTEAD BLVD.

A motion was made by Mr. Geis, second by Mrs. Hess, to accept the quote from Main Lite Electric Company, Inc. for a cost not to exceed \$10,400.00 to construct the three phase conductors along Halstead Blvd.

Motion carried 7 - 0

2016 MINIMUM MUNICIPAL OBLIGATION -POLICE PENSION PLAN

A motion was made by Mrs. Hess, second by Mr. Semel, for Council to acknowledge receipt of the 2016 MMO for the Police Pension Plan in the amount of \$ 172,203.

Motion carried 7-0.

2016 MINIMUM MUNICIPAL OBLIGATION - NON UNIFORMED PENSION PLAN

A motion was made by Mr. Burgess, second by Mr. Geis, for Council to acknowledge receipt of the 2016 MMO for the Non-Police Pension Plan in the amount of \$109,822.

Motion carried 7-0.

REQUEST TO EXTEND THE TEMPORARY SUMMER LABORER POSITION EMPLOYMENT THROUGH DECEMBER 31, 2015

A motion was made by Mr. Geis, second by Mrs. Hess, to authorize the Borough Manager to extend the Temporary Summer Laborer Position held by Kalen Bailey through December 31, 2015 with no change in hourly wage.

Motion carried 7-0.

AUTHORIZATION TO TRANSFER FUNDS-MAIN STREET REVITALIZATION PHASE 1

A motion was made by Mrs. Reeb, second by Mr. Mathew, to authorize the transfer of monies in the amount of \$1,103.12 from the Electric Fund Reserves to the General Fund to cover the payment of invoice #14775-7 to CT Consultants for the additional grant work.

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Motion carried 7-0.

AUTHORIZATION TO TRANSFER FUNDS-MAIN STREET REVITALIZATION PHASE 2

A motion was made by Mr. Mathew, second by Mr. Semel, to authorize the transfer of monies in the amount of \$4,510.70 from the Electric Fund Reserves to the General Fund to cover the payment of invoice #150519-2 to CT Consultants for Phase 2 grant work.

Motion carried 7-0.

306 HAZEL STREET CURB REIMBURSEMENT

A motion was made by Mr. Mathew, second by Mrs. Reeb, to approve the curb replacement reimbursement request from Edward Grunnagle, 306 Hazel St. The request was for reimbursement of 20 LF of curbing at \$34/LF based upon our last curb bid. The amount of the reimbursement will be in the amount of \$680.00

Motion carried 7-0.

Consider Resolution #311-15 - PA DOT Winter Maintenance Agreement

A motion was made by Mr. Geis, second by Mr. Burgess, to approve Resolution #311-15 approving the 5 year PA DOT Winter Maintenance agreement for the winter seasons 2015-2016 through 2019-2020. A full and true copy of Resolutions #311-15 can be found in the Resolution Book.

Secretary / Manager

Motion carried 7-0.

CONSIDERATION OF REQUEST TO CLOSE SOUTH HIGH STREET FROM E. BEAVER STREET TO E. CULVERT STREET FOR A BLOCK PARTY

A motion was made by Mrs. Reeb, second by Mr. Geis, to approve the request for the closure of S. High Street from E. Beaver Street to E. Culvert Street on September 13, 2015 from 1 pm to 9:30 pm on for a neighborhood block party.

Approval would be with the following conditions:

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- Be responsive to complaints on noise
- Should a second complaint be received all music will be shut down
- They coordinate with the Street Department to obtain cones and barricades for street closure
- They coordinate with the Police Department and all emergency services for safety concerns
- They insure that the area is cleaned of any trash and debris when the event is completed

Motion carried 7-0.

CONSIDER APPROVAL FOR STAFF/ AND COUNCIL ATTENDANCE AT THE 2015 PMEA ANNUAL CONFERENCE

A motion was made by Mr. Geis, second by Mrs. Reeb, to authorize the Borough Manager, Assistant Borough Manager, the Public Works Director & the Electric Department Superintendent and any council person that wishes to participate to attend the PMEA conference on October 14th to October 16th, 2015 at the Nittany Lion Inn in State College, PA. The Borough is responsible for the room costs (\$115 + tax per night), as well as travel and any meals not part of the conference

Motion carried 7-0.

OTHER BUSINESS

DISCUSSION OF COUNCIL TRACKING ITEMS

Council reviewed the list as provided in the agenda and updated items as deemed necessary.

EXTENSION OF CONTRACT AGREEMENT WITH CT CONSULTANTS FOR GRANT SERVICES

A motion was made by Mrs. Reeb, second by Mrs. Hess, to approve an extension of the grant services agreement for the Main Street Revitalization Project, Phase 1, with CT Consultants at a not to exceed cost of \$5,000.

Motion carried 7-0.

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COMMITTEE REPORTS

Mrs. Hess:

Shared Services- No report

Main St. Revit. Comm. - Proposals for engineering services and construction documents have been submitted and are under review.

Mr. Semel:

COG No report

Library Board: Will be holding Book the Night Silent Auction on 9/24/15.

Main St. Ground leases have been provided to property owners for their review and signature.

Mr. Geis:

Electric Comm.: AMI being worked on through AMP

Bldg. /Finance Comm.: - Reviewing health care costs

Airport Authority: Signage needs discussed

Mr. Burgess:

IT: Two items on the agenda 1) Credit/Debit Card use for utility bills and parking
2) GIS

Employee Pension Committee: No report

Mrs. Reeb:

Public Safety/Street/Sidewalk/Storm water: Safety meeting had training on Chipper use.

Historical Society: No report other than what was already discussed this evening.

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Mr. Mathew:

Water Comm.: Study to determine Cost of Services is pending

EMA: No report

Fire Dept. Merger process: Waiting for completed documents to be forwarded for further action.

Mr. Bayer:

HRC: Next meeting is 9/22/15.

PMC: No report

Mayor Oliverio:

175th Anniversary: Gave a final report on the project

Manager:

Miscellaneous notes

Chief Miller:

- PMC meeting date is Sept. 8 at 9:00 am

Public Works Director:

- Market Street bridge came in \$900 over budget on our share of the project.
- GIS update. Potential contractor will be in on 9/14 at 9:00 am to review proposal

Solicitor:

No report

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Engineer:

- Expecting to be able to process the Rt. 68 bridge project waterline reimbursement request with PA DOT
- 9/3/15 demolition pre-bid meeting - Main St. Revitalization Project

Junior Council Member:

Not present

Being no further business the meeting was recessed at 9:57 PM by President Bayer. The meeting will reconvene at 8:30 PM on 9/10/15 in the Council Chambers.

ATTEST:

Borough Manager / Secretary

Council President

Approved by me this _____ day of _____, 2015.

Mayor