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# *Minutes of the Borough Council Zelienople, PA*

7/27/2015

7:55 PM Council-Workshop

MasterID:

547

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The July 27, 2015 meeting of the Zelienople Borough Council was called to order at 7:55 PM in the council chambers after the conclusion of the scheduled Conditional Use Public Hearing by Council President Allen Bayer. In attendance were, Council Members, Mary Hess, Marietta Reeb, Ralph Geis, Andrew Mathew III, Gregg Semel, Don Burgess, Junior Council Member Brooke Antol and Mayor Thomas Oliverio.

Also Borough Manager Don Pepe, Solicitor Bonnie Brimmeier, Chief Jim Miller, Public Works Director Chad Garland and Borough Engineer Tom Thompson were in attendance.

## PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Borough Manager Don Pepe

## VISITORS

Dan Fritch

Kathleen Ligday

Barbara Brizendine

Henry Zeigler

There were others present that did not sign in and their names are not available for the record.

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## SERVICE AWARDS

The service awards originally scheduled for this meeting was postponed to the August 10, 2015 meeting

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## CONSENT AGENDA:

A motion was made by Mr. Mathew, second by Mr. Geis to acknowledge receipt of the May 2015 Budget Report and Balance Sheets

Motion carried 7 - 0

## OLD BUSINESS:

### DISCUSSION REGARDING THE POOL RENOVATION GRANT PROCESS

There was a discussion of the changes in the grant application and match situation for the DCNR grant application which was submitted for the renovation of the borough community park pool.

No action was requested or taken on this item at this time.

## NEW BUSINESS:

### CONSIDER APPROVAL OF THE ZELIENOPLE-HARMONY BUSINESS ASSOCIATION 2015 COUNTRY FALL FESTIVAL AND APPROVE RESOLUTION #309-15 FOR A BANNER TO BE ERECTED

A motion was made by Mr. Geis, second by Mrs. Reeb, to approve the request for the 2015 Country Fall Festival with conditions as Council has directed;

- Permit them to hold the 2015 Country Fall Festival on Saturday, October 10, 2015 from 9:00 am to 7:00 pm and on Sunday October 11, 2015 from Noon to 5:00 pm. This will be the 31st anniversary of this event.
- Permission for sidewalk sales, crafters / artists, antique vendors, kids activities , contests & games, historic encampments, farmers market, organizations and food vendors to set up and operate booths in the Four Corner Parks, located at Main St. & Grandview Ave, and south on Main St. to Beaver St.
- Permission for Horse Drawn Carriage Wagon Rides
- Permission for outdoor music and entertainment in the gazebo and various locations along Main Street during the event.
- Permission for use of the South Parking Lot and the closing of Spring Street from Main Street to the

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exit of the lot. These areas will be closed on the afternoon of Friday, October 9, 2015 in order to enable them to erect the necessary tents in the area.

- Permission for the approval to use the Beer Wagon on that site as well during their annual Chili Cook-off on Saturday, Oct. 10, 2015. The Business Association will be responsible for insuring that there will be no underage drinking at the event.

- Permission to decorate the parking meters, as in the past, with short cornstalks and orange bows by October 1st and remove them by the first week of November

- They are requesting electric service from the pole by St. Paul's Church in the northwest corner park and use of the 220 amp service at the Borough's existing metered sites as needed. Note: Access to water service has always been provided in the past also in addition to the electric service. Also they are requesting borough help on October 8th for assistance with the electric hook up. This is to assist their electrician with the task as needed.

-They request to use the salt shed area for the placement of a 30 yard roll off container for trash.

- They will provide the Borough with a Certificate of Insurance, adding the Borough as an additional insured.

- Any tents that are used on blacktop areas (south parking lot, Spring St., etc.) would not be secured by pegs/stakes into the blacktop area rather they would be secured by other weighted means.

- Council to approve proposed resolution #309-15 for the requested erection of a banner to advertise the event.

A full and true copy of Resolution #309-15 can be found in the Resolution Book.

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Manager/Secretary

Motion carried 7 - 0.

## CONSIDER APPROVAL OF SPONSORSHIP FOR THE 2015 COUNTRY FALL FESTIVAL

A motion was made by Mr. Geis, second by Mr. Burgess, to award a \$250.00 sponsorship for a half page advertisement for the Fall Festival. Following discussion, the motion was amended to be \$500.00 and the amendment was agreed to by both council members who made the motion and seconded.

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Motion carried 7 – 0.

## 2015 VOLUNTEER OF THE YEAR AWARD PROGRAM

A motion was made by Mr. Mathew, second by Mrs. Reeb, to authorize the Borough Manager to proceed with the Volunteer of the Year award program as noted.

Motion carried 7-0.

## CONSIDER AUTHORIZATION TO HIRE PART TIME POLICE OFFICER

A motion was made by Mr. Geis, second by Mr. Burgess, to authorize the Police Chief to hire a Part Time police Officer. The Chief of Police recommends hiring Donald Brett Myers as a part time police officer for the Zelienople Police Department. Mr. Myers' police certification for Zelienople would have to be approved by the Training Commission in Harrisburg. This process could possibly take two weeks to complete. Once certified, Mr. Myers would have to qualify with his duty weapon and be sworn in by the Mayor. Mr. Myers is aware of the current compensation rate for this position as provided for in the current Collective Bargaining Agreement.

Motion carried 7-0

## OTHER BUSINESS

## DISCUSSION OF COUNCIL TRACKING ITEMS

Council reviewed the list as provided in the agenda and updated items as deemed necessary.

## COMMITTEE REPORTS

Mrs. Hess:

Shared Services- - Noted that there will be a joint meeting with Jackson Township to discuss shared concerns and opportunities.

Main St. Revit. Comm.: Jim Ayers stepped down as President and Steve Shultz has taken his place in that position.

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Mr. Semel:

COG Offered Flagger training

Asked members if a Line striping machine is desirable to have available.

Library Board: Finished a very successful fund raiser event

Will be holding Book the Night Silent Auction on 9/24/15.

Mr. Geis:

Electric Comm.: AMI being worked on through AMP

Bldg. /Finance Comm.: - Review of Health care costs regarding the Cadillac Tax issues

Airport Authority: Signage needs discussed

Mr. Burgess:

IT: Two items on the agenda 1st is Credit/Debit Card use for utility bills and parking and 2nd is GIS

Employee Pension Committee: No report

Mrs. Reeb:

Public Safety/Street/Sidewalk/Storm water: No report

Historical Society: Successful Art Show

Will have a fund raiser for the new Gazebo planned

Mr. Mathew:

Water Comm.: Study to determine Cost of Services is pending

Working on a capital reserve policy for both Water and Electric

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EMA: No report

Fire Dept.- Merger process: Working on Workers Comp determination for the new department

Mr. Bayer:

HRC: Cancelled the 7/28/15 meeting. Next meeting is 8/11/15. Then in September.

PMC: No report

- Noted the PSAB leadership conference is in October

- Asked about the millings that have been generated from our paving project and wanted to know if some of them can be used at the Community Park.

Mayor Oliverio:

175th Anniversary: Gave a final financial report on the project

Manager:

No report

Chief Miller:

- Reported on the new parking Kiosk status

-The Chief will work with the Solicitor to prepare an ordinance that amends the current Temporary Vendors permits to insure that it works with the various festival vendor policies and increases the vendor license fee costs. Copies of the draft will be given to Ethel Mae Hall and Dan Fritch. This document will then come to council for review.

Public Works Director:

- Noted that we have been notified that the Rt. 68 bridge project has been postponed until spring of 2016

-Weight limit signs for Market Street will be put up in conjunction with the opening of that new bridge within 2 weeks

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Solicitor:

No report

Engineer:

No report

Junior Council Member:

No report

Being no further business the meeting was adjourned by Council President Bayer at 9:12 PM.

ATTEST:

\_\_\_\_\_  
Borough Manager / Secretary

\_\_\_\_\_  
Council President

Approved by me this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Mayor