
Minutes of the Borough Council Zelienople, PA

6/29/2015

7:30 PM Council-Workshop

MasterID:

544

The June 29, 2015 meeting of the Zelienople Borough Council was called to order at 7:30 PM in the council chambers by Council Vice-President Andrew Mathew III. In attendance were, Council Members, Mary Hess, Marietta Reeb and Ralph Geis. Council members Allen Bayer, Gregg Semel, Don Burgess, Mayor Thomas Oliverio and Junior Council Member Brooke Antol were not present.

Assistant Borough Manager Jill Stedina, Solicitor Bonnie Brimmeier, Chief Jim Miller, Public Works Director Chad Garland and Borough Engineer Tom Thompson were also in attendance.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Assistant Borough Manager Jill Stedina

VISITORS

Jason Mangus
Dan Fritch
Matthew Edwards
Kathleen Ligday
Marla Bennett
Janel Edwards

Dan Fritch addressed Council briefly with regard to the 2015 Fall Festival. This matter will be placed on the agenda at a later date.

Jason Mangus addressed Council with regard to the request of BSA Troop #457 for their Chicken BBQ. He was advised that this matter is on the agenda for action, later in the meeting.

CONSENT AGENDA:

A motion was made by Geis, second by Reeb to approve the Consent Agenda as follows:

- Minutes of the June 8, 2015 Council Meeting.

Motion carried 4 - 0

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OLD BUSINESS:

CONSIDER REQUEST FOR HTD 5K RUN / WALK

A motion was made by Reeb, second by Geis, to approve the additional request of the HTD committee to hold a 5K Walk / Run on Saturday, July 18, 2015 commencing at approximately 9:00 AM. The course will be as outlined in the letter submitted to the Borough. No state roads are involved and the intersections will have rolling closures as the runners pass.

Motion carried 4 - 0.

AUTHORIZATION TO ADVERTISE FOR REQUESTS FOR PROPOSALS (RFP) FOR ENGINEERING SERVICES FOR PHASE 1 OF MAIN STREET REVITALIZATION PROJECT

A motion was made by Hess, second by Reeb, to authorize seeking RFP's for engineering services for Phase 1 of the Main Street Revitalization Project.

Motion carried 4 - 0.

AUTHORIZATION TO ADVERTISE FOR BIDS FOR DEMOLITION OF PROPERTIES ASSOCIATED WITH THE MAIN STREET REVITALIZATION PROJECT PHASE 1

A motion was made by Reeb, second by Hess, to authorize for bids for the demolition of the properties associated with the Main Street Revitalization Project for the parking lot.

Motion carried 4 - 0.

AUTHORIZE BOROUGH MANAGER TO SIGN COOPERATION AGREEMENT WITH COUNTY FOR CDBG GRANT FOR MAIN STREET PROJECT

A motion was made by Hess, second Reeb, to authorize the Borough Manager to sign the cooperation agreement, on behalf of the Borough, with Butler County for CDBG Funding (\$33,500) to be used for spot blight removal as part of the Main Street Revitalization Project.

Motion carried 4 - 0.

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NEW BUSINESS:

AUTHORIZATION TO TRANSFER FUNDS - MAIN STREET REVITALIZATION

A motion was made by Hess, second by Geis, to authorize the transfer of \$4,922.54 from the electric fund reserves to the general fund for the payment of invoice #14775-5 to CT Consultants for the Main Street Revitalization Project.

Motion carried 4 - 0.

CONSIDER REQUEST OF BSA TROOP #457 TO HOLD CHICKEN BBQ

A motion was made Geis, second by Hess, to approve the request of BSA Troop #457 to use the southeast corner park on Saturday, September 19, 2015, to hold a Chicken BBQ dinner fund raiser. They will not require electric service but do request water service and will add the Borough on their insurance as an additional insured.

Motion carried 4 - 0.

SCHEDULING CONDITIONAL USE HEARING - PASSAVANT RETIREMENT COMMUNITY - ADAPTIVE REUSE

A motion was made by Geis, second by Reeb, to schedule a public hearing on Monday, July 27, 2015 at 7:00 PM. The purpose of the hearing is to take public comment on a conditional use application of Passavant Retirement Community for the adaptive reuse of a single family residential structure converting it to administrative and professional offices. Council also requests that the CEZO post a hearing notice on the property.

Motion carried 4 - 0.

CONSIDER CHANGE ORDER #2 - S.E.T. CONSTRUCTION - RTE 68 BRIDGE WATERLINE REPLACEMENT

A motion was made by Geis, second by Hess, to approve Change Order #2 - S.E.T. Construction – Rte. 68 Bridge Waterline Replacement, in the amount of (\$4,816.37). This is the final adjustment for as-bid and as-built quantities.

Motion carried 4 - 0.

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CONSIDER PAY REQ #2 - FINAL - S.E.T. CONSTRUCTION - RTE 68 BRIDGE WATERLINE REPLACEMENT PROJECT.

A motion was made by Reeb, second by Hess, to approve Pay Req #2 - Final, to S.E.T. Construction for the Rte. 68 Bridge Waterline Replacement, in the amount of \$13,061.41.

Motion carried 4 - 0.

CONSIDER PAY REQ #2 - S.E.T. CONSTRUCTION - RTE 19 SOUTH WATERLINE PROJECT

A motion was made by Reeb, second by Hess, to approve Pay Req. #2 to S.E.T. Construction for the Rte 19 South Waterline Replacement Project, in the amount of \$4,341.00.

Motion carried 4 - 0.

CONSIDER PAY REQ #1 - MAHONING BUILDERS INC. - 2014-15 CURB REPLACEMENT PROJECT

A motion was made by Geis, second by Reeb, to approve Pay Req. #1 - Mahoning Builders Inc. for the 2014-15 Curb Replacement Project, in the amount of \$63,403.00.

Motion carried 4 - 0 .

OTHER BUSINESS

DISCUSSION OF COUNCIL TRACKING ITEMS

Council reviewed the list as provided in the agenda and updated items as deemed necessary.

COMMITTEE REPORTS

Mrs. Hess:

Shared Services: No report

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Main St. Revit. Comm.: Reviewed the several actions taken at tonight's meeting

Mr. Semel:

Not present

Mr. Geis:

Electric Comm.: No report

Bldg. /Finance Comm.: - Reported on the exit interview with the Pension Auditor.
- Advised of upcoming meeting to discuss Cash Reserve Policy.

Airport Authority: Brief update on operations at airport

Mr. Burgess:

Not present

Mrs. Reeb:

Public Safety/Street/Sidewalk/Storm water: No report

Historical Society: Reported on their annual dinner meeting.

175th Anniversary Committee: Provided update to Council in the absence of the Mayor.

Mr. Mathew:

Water Comm.: No Report

EMA: No report (w/ Mr. Pepe): No report

Fire Dept.- Merger process: Requested executive session to discuss possible property transactions.

Mr. Bayer:

Not present

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Mayor Oliverio:

Not present

Assistant Manager:

- Noted to Council that the new bank account for the DCED Keystone Grant for Main Street Revitalization - Phase 1 has been established at Nex Tier.
- Advised of upcoming meeting to discuss the various grants / funding sources for the Main Street Revitalization project.

Chief Miller:

- Reported that the PMC committee held a meeting.

Public Works Director:

- Updated Council on some recent flooding occurrences due to the heavy and persistent rains.
- Updated Council with regard to training completed by employees as well as some upcoming employee training.

Solicitor:

No report

Engineer:

No report

Junior Council Member:

Not present

Council took a short break at 8:16 pm and returned at 8:25 pm

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Council went into Executive Session at 8:25 pm upon a previous request by Councilman Mathew .
Council came out of executive session and returned to the meeting at 8:39 pm.

Being no further business the meeting was adjourned by Council Vice - President Matthew at 8:39 PM.

ATTEST:

Asst Borough Manager / Asst Secretary

Council Vice President

Approved by me this _____ day of _____, 2015.

Mayor