
Minutes of the Borough Council Zelienople, PA

4/27/2015

7:30 PM Council-Workshop

MasterID:

541

The April 27, 2015 regular council meeting was called to order at 7:30 pm by Council Vice-President Andrew Mathew III in the Council Chambers. In attendance were, Council Members, Ralph Geis, Don Burgess, Gregg Semel, and Marietta Reeb. Also present was, Junior Council member Brooke Antol. Mayor Tom Oliverio, Council President Allen Bayer and Councilwoman Mary Hess were not present.

Also in attendance were Borough Manager Don Pepe, Solicitor Anne Sweeny, Chief Jim Miller, and Borough Engineer Tom Thompson.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Manager Don Pepe

VISITORS

Marla Bennett
Larry Meeder
Sandy Ferrainloa
Eric Tichy

No public comment

CONSENT AGENDA:

A motion was made by Mr. Geis, second by Mr. Burgess, to approve the following items:

- Minutes of the March 4, 2015 special council meeting
- Minutes of the March 30, 2015 council meeting
- Minutes of the April 13, 2015 Council meeting

Motion carried 5-0.

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OLD BUSINESS:

CONSIDER AUTHORIZATION TO EXTEND AND AMEND RCAP GRANT ASSISTANCE FOR PHASE I OF THE MAIN STREET PROJECT

A motion was made by Mr. Geis, second by Mrs. Reeb, to approve Amendment No. 1 of the January 2015 agreement with CT Consultants for the completion of the RCAP grant application for a not to exceed amount of \$10,000. Funding to be from the Electric Reserve Fund.

Motion carried 5-0.

NEW BUSINESS:

SIGNATURE AUTHORITY FOR THE FINAL DETAILED GRANT APPLICATION PACKAGE FOR THE RCAP GRANT AWARD.

A motion was made by Mr. Semel, second by Mr. Burgess, to authorize the Borough Council President, Allen E. Bayer, Borough Council Vice President, Andrew Mathew III and Borough Manager Donald C. Pepe to be able to sign the completed RCAP application document as needed.

Motion carried 5-0.

RESOLUTION #306-15 TO APPOINT LARRY MEEDER TO THE ZONING & HEARING BOARD

A motion was made by Mr. Geis, second by Mrs. Reeb, to approve Resolution #306-15, for the purpose of appointing Larry Meeder to the ZHB for the term effective 4/13/15 through 4/13/18..

A full and true copy of Resolution #306-15 can be found in the Resolution Book.

Manager/Secretary

Motion carried. 5-0

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APPROVAL OF THE ROTARY CLUB REQUEST FOR THE 2015 ANNUAL 4TH OF JULY PARADE

A motion was made by Mr. Burgess, second by Mrs. Reeb, to approve the Rotary request for the Fourth of July parade on Saturday, July 4, 2015 and apply for a parade permit on their behalf and offer a \$250.00 contribution to help defray parade expenses. There are two conditions that the Rotary's cooperation is requested in: 1) ensuring that parade participants refrain from throwing candy from moving vehicles to parade spectators. Parade participants are welcome to hand out candy to spectators along the curb of the parade route. The Rotary is responsible to insure this condition is followed, and 2) coordinate all parade activities with all emergency services especially the Fire Police as soon as possible.

Motion carried. 5-0

CONSIDER APPROVAL OF THE ANNUAL HORSE TRADING DAYS ON JULY 16-18, 2015 AND TO PROVIDE THE ANNUAL SPONSORSHIP CONTRIBUTION AT THE REQUEST OF THE ZELIENOPLE - HARMONY BUSINESS ASSOCIATION

A motion was made by Mr. Geis, second by Mrs. Reeb, to approve the Annual Horse Trading Days events as noted below and to approve the closure of E. New Castle Street from High Street to Main Street; and to enforce no parking restrictions from Main Street to Clay Street on West Grandview Ave. during these events.

- The request for Horse Trading Days on July 16-18, 2015
-
- The sponsorship amount for \$3,300 and also \$100 for ad placement
-
- Road and Parking lot closures as addressed in the letter.
-
- Approval of events as noted in the request letter.
-
- Approval of Horse Parade so that the PennDOT permits may be applied for in time for the event.
-

The approvals are with the following conditions:

- All alley access to business locations must remain open at all times on Spring Street
- All events at the Community Park must be coordinated with the Park Board
- The planners of the Horse Trading Days events must coordinate all activities with Borough Departments, Emergency Services and the Community Park Association.

Motion carried. 5-0

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ZTOWN REQUEST FOR OUTSIDE SEATING

A motion was made by Mr. Geis, second by Mr. Semel, to approve the Ztown request for outside seating as follows:

- Only two (2) tables & four (4) chairs will be located outside the establishment;
- Placement of the tables & chairs will be maintained to ensure that they do not pose an impediment to pedestrians utilizing the sidewalk and the Borough will determine if there is any impediment. If so then the outside seating can be revoked;
- The tables are to be placed inside when the business is closed;
- Tables will not be used for any full service, but rather for patrons to consume items purchased inside at the counter.
- This use is permitted from April 1, 2015 through November 1, 2015 (dates as requested in his letter). A request for any additional time extension would need to be again submitted to the Council.

Motion carried. 5-0

CONSIDER PENNSYLVANIA DEPARTMENT OF TRANSPORTATION AGREEMENTS NO. 102855 AND NO. 102856 FOR REIMBURSEMENT OF FIFTY PER CENTUM OF COST TO RELOCATE WATER AND ELECTRIC UTILITIES

A motion was made by Mr. Geis, second by Mr. Semel, to enter into Penn DOT agreements No. 102855 and No. 102856 for the reimbursement of costs to relocate water and electric utilities for the Rte 68 Bridge replacement project of the State..

Motion carried 5-0.

KEYSTONE DCED GRANT AWARD DRAWDOWN

A motion was made by Mr. Semel, second by Mr. Geis, to give approval for the submittal of Keystone Communities Program Invoice 1 in the amount of \$500,000 for the drawdown of the grant for the Main Street Revitalization project from DCED.

Motion carried 5-0.

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CONSIDER AUTHORIZATION TO ENTER INTO AGREEMENT FOR RACP GRANT PREPARATION OF APPLICATION SERVICES FOR PHASE II OF THE MAIN STREET REVITALIZATION PROJECT WITH CT. CONSULTANTS

This item was tabled until another time

AUTHORIZATION TO ADVERTISE FOR BIDS FOR THE BOROUGH'S 2015 STREET PAVING PROGRAM

A motion as made by Mr. Geis, second by Mrs. Reeb, to authorize the Borough Manager to advertisement for bids for the 2015 Paving Project.

Motion carried 5-0.

APPROVAL OF THE PURCHASE OF A REPLACEMENT LEAF VACUUM MACHINE

A motion was made by Mr. Geis, second by Mrs. Reeb, to approve the purchase of a 2015 DINKMAR Leaf Vacuum Machine through the PA COSTARS-025-021 Municipal Work Vehicles Contract for the delivered price of \$46,818.40

Motion carried 5-0.

APPOINTMENT TO THE BUTLER COUNTY TAX COLLECTION COMMITTEE

A motion was made by Mr. Geis, second by Mr. Burgess, to appoint the alternate delegate to the BCTCC, Andrew Spencer as the delegate and Donald Pepe as the alternate delegate; essentially reversing their current roles.

Motion carried 5-0.

AGREEMENT WITH HECTRONIC TO INSTALL A PARKING KIOSK ON A TRIAL BASIS IN THE NORTH (MAIN ST/GRANDVIEW) MUNICIPAL PARKING LOT FOR A PERIOD OF 60 DAYS

A motion was made by Mr. Burgess, second by Mrs. Reeb, to approve an agreement with Hectronic to install a parking kiosk in the North (Main Street/Grandview) municipal parking lot on a 60 day trial basis.

Motion carried 5-0

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OTHER BUSINESS

DISCUSSION OF COUNCIL TRACKING ITEMS

Council discussed the list provided by the Manager and made some comments concerning its content. No voting actions taken.

MAY 25 COUNCIL MEETING

A motion was made by Mrs. Reeb, second by Mr. Geis, to cancel the May 25th council meeting due to the Memorial Day holiday

Motion carried 5-0.

PURCHASE OF PROPERTY FOR MAIN STREET PROJECT

A motion was made by Mr. Semel, second by Mr. Burgess, to authorize the borough manager to pay for the additional settlement costs, above the purchase price, for the 7 needed properties for the Main St. Lot out of the Water Fund Reserves, the same as previously authorized for the purchase of the properties themselves.

Motion carried 5-0.

COMMITTEE REPORTS

Mrs. Hess: Not present

Shared Services: No report

Main St. Revit. Comm.: No report

Mr. Semel:

COG: Next meeting is May 14, 2015

Library Board Gave a brief report on fund raising

Main St. Revit. Comm: Brief update on RCAP grant application process

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Mr. Geis:

Electric Comm.: Meeting will be set after we know more on the Smart metering / AMI system options

Bldg. /Finance Comm.: Finance committee meeting will be set up soon for pension review

Mr. Burgess:

IT Comm.: Noted that the meeting will be set up when all info needed has been gathered.

Employee Pension Comm.: No report

Mrs. Reeb:

Public Safety/Street/Sidewalk/Storm water: No report

Historical Society: No report

Mr. Mathew:

Water Comm.: Waiting to see the potential options for AMI metering

EMA: No report (w/ Mr. Pepe): No report

Fire Dept.: Merger process: Slate of proposed officers will be voted on by both stations soon.

Mr. Bayer: Not present

HRC: No report

PMC: No report

Mayor Oliverio: Not present

175th Anniversary Comm.: No report

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Manager Pepe:

Requested a short Executive Session regarding personnel matter

Solicitor:

No report

Engineer:

Update on Rt. 68 bridge utility work

Police Chief Miller:

No report

Public Works Dir.:

No report

Junior Council Member:

No report

Council took a short break at 8:44 pm and returned at 8:55 pm

Council went into Executive Session at 8:55 pm. Council came out of executive session and returned to the meeting at 9:13 pm.

EFFECTIVE DATE OF 2015 WAGE INCREASES FOR NON UNIFORMED EMPLOYEES

A motion was made by Mr. Semel, second by Mr. Burgess, to approve the effective date for the non-uniformed employee 2015 wage increases for both salaried and hourly employees. That effective date is March 23, 2015 with a pay date of April 10, 2015 for that pay period.

Motion carried 5-0.

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Being no further business the meeting was adjourned by Council Vice - President Matthew at 9:14 PM.

ATTEST:

Borough Manager / Secretary

Council Vice President

Approved by me this _____ day of _____, 2015.

Mayor