
Minutes of the Borough Council Zelienople, PA

4/13/2015

7:30 PM Council-Regular

MasterID:

540

The April 13, 2015 meeting of the Zelienople Borough Council was called to order at 7:30 PM in the Council Chambers by President Allen Bayer. In attendance were Council members, Gregg Semel, Andrew Mathew III, Mary Hess, Marietta Reeb, Ralph Geis, Donald Burgess, Mayor Thomas Oliverio and Junior Council Person Brooke Antol.

Also in attendance were Solicitor Bonnie Brimmeier, Borough Manager Donald Pepe, Public Works Director Chad Garland, Code Enforcement / Zoning Officer Shelly Kaltenbaugh, Police Chief Jim Miller and Borough Engineer Tom Thompson.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Public Works Director Chad Garland

VISITORS:

Jeff Smith
Tom Woodring
Diane Smith
Tony Court
Randy Riddle
Joe Genco

There were other visitors present that did not sign in for attendance

Jeff Smith presented a proclamation from the COG for the 175th Zelienople Celebration.

Randy Riddle, Mayor of Grove City and Tony Court, Mayor of Ellwood City presented a proclamation from the State Boroughs Association and the State Mayors Association in celebration of the Boroughs 175th Anniversary celebration.

Reporter for the Cranberry Eagle Joe Genco introduced his new replacement for Zelienople coverage. His name is Eric Tichy. Eric will be taking over by the end of the month of April.

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CONSENT AGENDA:

JANUARY 2015 BUDGET REPORTS

A motion was made by Mr. Mathew, second by Geis, to acknowledge receipt of the January 2015 budget reports

Motion carried 7-0

TRANSFER OF FUNDS

A motion was made by Mr. Mathew, second by Mrs. Hess, to approve the transfer of \$ 125,000 from the Electric Fund to the General Fund if needed.

Motion carried 7 - 0.

OLD BUSINESS:

BID AWARD FOR THE SR. 68 4.16 KV AERIAL LINE RECONSTRUCTION

Bids were received and opened, as advertised, for the SR 68 4.16 KV Aerial Line Reconstruction Project. A tally of the bids received is as follows:

- Main Lite Electric \$ 51,500
- Thayer Power \$ 75,572
- Sargent Electric \$ 65,900
- Shultheis Electric \$ 79,985
- Westmoreland Electric \$199,000

All bids received were accompanied by the proper bid security

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A motion was made by Mr. Mathew, second by Mrs. Hess, to award the bid for the SR 68 4.16 KV Electric Line Reconstruction Project to Main Lite Electric for the bid amount of \$51,500.00.

Motion carried 7 - 0.

WATER RATE STUDY

A motion was made by Mrs. Reeb, second by Mr. Mathew, to approve Gannett Fleming Valuation and Rate Consultants, LLC's proposal for the Water Rate Study for the estimated cost of \$12,000 to \$15,000.

Motion carried 7-0.

NEW BUSINESS:

BILLS TO BE PAID

A motion was made by Mr. Geis, second by Mrs. Reeb, to approve the "Bills to be Paid" for the month of April 2015 totaling \$ 727,246.16.

Motion carried 7-0.

CONSIDERATION OF A REQUEST FOR A JUMPING FOR JAVA RUN CHARITY RACE EVENT

A motion was made by Mrs. Hess, second by Mr. Mathew, to approve the request to allow the Jumping for Java Charity Race event for Saturday May 16th from 8:00 am to 11:00 am with the following conditions;

- It is their responsibility to coordinate the event with the Borough Street Department and all Emergency Services.
- Any signs must be small and not block views of traffic on any intersections. The sponsor must gain permission from all property owners to place these signs. They must also be removed as soon as the race is completed.
- Streets are not to be marked with paint of any kind.

Motion carried 7 - 0

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CONSIDER RESOLUTION # 305-15 TO AUTHORIZE THE SIGNATURE AUTHORITY FOR THE LIBRARY KEYSTONE GRANT CONTRACT

A motion was made by Mrs. Reeb, second by Mr. Mathew, to approve Resolution #305-15, giving signatory authority to the Council President and the Borough Manager for the Library Keystone grant contract. A full and true copy of Resolution #305-15 can be found in the Resolution Book.

Secretary / Manager

Motion carried 7 - 0

ACCEPT THE RESIGNATION FROM THE ZONING & HEARING BOARD

A motion was made by Mr. Mathew, second by Mr. Burgess, to accept the resignation of Mark Nicholson from the Borough Zoning & Hearing Board and offer a thank you letter for his service.

Motion carried 7 - 0.

MOTION TO APPOINT TO THE ZONING & HEARING BOARD

A motion was made by Mr. Semel, second by Mr. Burgess, to appoint Larry Meeder (current alternate) to a three (3)year term as a regular member of the Zoning & Hearing board from April 13, 2015 to April 13, 2018 and to authorize to advertise for an individual interested in serving the remaining term of the alternate position. The balance of the term for the alternate position runs through 6/8/2016. This motion must be made formal by virtue of a resolution at a future council meeting.

Motion carried 7-0.

CONDITIONAL USE PERMIT GLADE RUN LUTHERAN SERVICES – JEREMIAH VILLAGE PROJECT

A motion was made by Mrs. Hess, second by Mr. Mathew, to approve Application 2015-1-Conditional Use Permit of Glade Run Lutheran Services, and stipulate that the Applicant is in compliance with those general conditions outlined on pages 3 and 4 of the Findings of Fact and Conclusion of Law. Further, the Planned Residential Development presented before Council is conceptual in nature, and any future submissions of the land development shall comply with the requirements of the Zoning Ordinance and the Subdivision and Land Development Ordinance.

Motion carried 7-0.

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TRANSFER OF FUNDS FROM WATER RESERVES TO GENERAL FUND FOR PROPERTY PURCHASES

A motion was made by Mr. Mathew, second by Mr. Semel, to approve the transfer of \$795,325.00 from the Water Fund Reserves to the General Fund for the purpose of providing needed funds to purchase needed properties for the Main Street parking lot project when closings take place.

Motion carried 7-0

AUTHORIZATION TO PREPARE SPECIFICATIONS AND TO BID DEMOLITION OF PROPERTIES FOR THE MAIN STREET PARKING LOT

A motion was made by Mrs. Hess, second by Mrs. Reeb, to authorize the Borough Engineer to prepare the needed specifications to bid for the demolition of the properties for the Main Street parking lot and to authorize the Borough Manager to advertise this project for bid for this contract as soon as the specifications are available.

Motion carried 7-0

AUTHORIZATION TO COMPLETE SURVEYS OF POTENTIAL LEASE PROPERTIES FOR THE MAIN STREET PROJECT

A motion was made by Mr. Burgess, second by Mr. Mathew, to authorize the Borough Manager to obtain any needed survey of the parcels or parts of parcels needed to be leased for the Main Street parking lot project.

Motion carried 7-0.

AUTHORIZATION TO COMPLETE APPRAISALS OF POTENTIAL LEASE PROPERTIES FOR THE MAIN STREET PROJECT

A motion was made by Mrs. Hess, second by Mr. Semel, to authorize the Borough Manager to obtain any needed appraisal of the parcels or parts of parcels needed to be leased for the Main Street parking lot project.

Motion carried 7-0

AUTHORIZATION FOR INVITATION FOR PROPOSALS FOR THE COMPLETION OF CONSTRUCTION DOCUMENTS CONTRACT FOR MAIN STREET REVITALIZATION PROJECT

A motion was made by Mrs. Hess, second by Mr. Semel, to authorize the Borough Manager to prepare a " Request for Proposals" for the completion of construction documents, actual engineering

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of the project, preparation of all plans, preparation of bidding documents, applying for permits, planning for and handling the bids received, analyzing those bids and making a recommendation to council of the firm(s) to choose for contract.

Motion carried 7-0.

OTHER BUSINESS

AUTHORIZATION TO TRANSFER FIRE DEPARTMENT ASSETS

A motion was made by Mr. Mathew, seconded by Mr. Semel, to 1) pledge the transfer of all current Zelienople Fire Dept. equipment such as trucks, vehicles etc. all related equipment & 2) pledge all financial accounts/funds that the Borough holds for the Zelienople Fire Department to the transfer to the newly merged Fire Department entity when that entity becomes effective and the Zelienople Fire Department no longer exists. Note that all Fire Police vehicles, equipment and accounts, and all real property such as land and building are excluded from this motion and will remain as current property of the Borough. This may change in the future as situation warrants.

Motion carried 7-0.

President Bayer requested an executive session to discuss a personnel matter and a contractual matter with regard to potential land disposition.

Council went into executive session at 8:40 PM. Council came out of executive session at 9:34 PM and the meeting reconvened.

Being no further business the meeting was adjourned at 9:34 PM by President Bayer.

ATTEST:

Borough Manager / Secretary

Council President

Approved by me this _____ day of _____, 2015.

Mayor