
Minutes of the Borough Council Zelienople, PA

11/10/2014

7:30 PM Council-Regular

MasterID:

528

The November 10, 2014 regular council meeting was called to order at 7:30 pm by Council President Allen Bayer. In attendance were Andrew Mathew III, Council Vice President, Council Members, Mary Hess, Gregg Semel, Ralph Geis, Marietta Reeb and Mayor Tom Oliverio. Councilman Don Burgess was not present.

Also in attendance were Borough Engineer Tom Thompson, Solicitor Kathy Clark, Police Chief Jim Miller and Borough Manager Don Pepe

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Allen Bayer

VISITORS

Kirstin Echemend
Nadine Simon
Lauren Heirsohn
Laura Ellers
Paul Gilbert
Robert Roth
Joe Blasko
Marla Bennett
Joe Genco

No public comment

President Bayer noted that there was a council strategic planning session on October 13 and on October 24, 2014. He also noted that council meet in executive session prior to this meeting to conduct an employment interview.

CONSENT AGENDA:

A motion was made by Mr. Geis, second by Mrs. Reeb, to approve the following items:

- Minutes of the October 13, 2014 council meeting
- Minutes of the October 24 Special meeting for strategic planning
- Minutes of November 3, 2014 Reconvene special meeting for strategic planning
- Acknowledge budget reports for September 2014
- Transfer of funds \$ 50,000 from the Electric Fund to the General Fund if needed.

Motion carried 6-0.

OLD BUSINESS:

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CONSIDER CROWN CASTLE POLE ATTACHMENT PROPOSAL & AGREEMENT

A motion was made by Mr. Semel, second by Mrs. Reeb, to accept the Crown Castle pole attachment agreement with the provision that the term is for 5 years and there is no automatic renewal to the agreement. These terms and the overall agreement must be approved by the borough solicitor. This agreement is approved based upon the above and the remaining details of the document presented to council.

Motion carried 6-0

CONSIDER CORRECTION OF HE COUNCIL MEETING MINUTES OF SEPTEMBER 8, 2014 REGARDING FEE IN LIEU OF PARKING REQUIREMENTS

A motion was made by Mr. Mathew, second by Mr. Semel, to correct the minutes of the 9/8/14 meeting to reflect a rate of \$1,000 per space per year rather than \$240.00 per space per year as was incorrectly noted in the minutes.

Motion carried 6-0.

NEW BUSINESS:

BILLS TO BE PAID

A motion was made by Mr. Mathew, second by Mrs. Hess, to approve the "Bills to Be Paid" for the month of November 2014 totaling \$ 478,893.29.

Motion carried. 6-0

CONSIDER CURB CUT AND APRON REQUEST FOR 355 E. SPRING STREET

A motion was made by Mr. Semel, second by Mrs. Reeb, to approve the request with the provision of a 10 foot concrete apron, for 355 E. Spring St. (Davis). The motion also included that this approval is pending approval from Chief Miller and from Mark Matscherz to determine the impact on public parking.

Motion carried 6-0.

CONSIDER PROPOSAL TO ELIMINATE PARKING METERS IN THE MUNICIPAL BUILDING PARKING LOT

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A motion was made by Mrs. Hess, second by Mr. Semel, to approve the plan presented by the Chief of Police as follows:

1. Seven spaces will be reserved for Borough Office Employees Monday through Friday 7 AM to 5 PM.
2. Eight spaces will be reserved for the Police Department vehicles and employees.
3. Four spaces in front of the Building entrance including the handicapped parking space will be reserved for "Borough Business Only" Monday through Friday 7 AM to 5 PM.
4. The five remaining spaces will be sold as parking by permit only Monday through Friday 7 AM to 5 PM. The guaranteed paid parking permit will be \$50.00 per month. The guaranteed parking fee can be changed by council at any time by resolution.
5. Public parking will be permitted in all of the spaces with the exception of the reserved police spaces after 5 PM Monday through Friday and all day Saturdays, Sundays and holidays.
6. There will be no public parking in the Borough building lot any day from 2 AM to 7 AM unless permission to park is given by the Chief of Police.
7. The meters currently in place will be removed and serviced to act as replacements for our Main Street meters.
8. Proper signage will need to be installed in the Borough building lot to notify the public of these changes.
9. The current ordinance governing the parking lot will need to be changed in order to make the changes to the parking lot. It is suggested that a fine of no less than \$10.00 and no more than \$25.00 be set for person(s) violating the new parking lot ordinance. The current \$5.00 fine is not realistic.
10. The Borough Council may change the configuration of the Municipal parking lot or cancel the parking permits at any time by resolution.

Council asked that an ordinance be prepared that reflects the above changes.

Motion carried 6-0.

OTHER BUSINESS

Borough Manager Pepe requested an executive session regarding personnel matters.

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Councilwoman Hess requested an executive session on a contractual matter.

COMMITTEE REPORTS

None

Council took a break at 9:10 pm and returned at 9:20 pm.

Council went into executive session for contract and personnel topics at 9:20 pm and returned at 9:53 pm

EXTENSION OF EMPLOYMENT OFFER

A motion was made by Mrs. Hess, second by Mr. Geis, to extend a conditional offer of full-time employment to Shelly Kaltenbaugh as the Borough Code Enforcement & Zoning Officer, effective December 1, 2014.

Motion carried 6-0.

Being no further business the meeting was adjourned by Council President Bayer at 9:54 PM.

ATTEST:

Borough Manager / Secretary

Council President

Approved by me this _____ day of _____, 2014.

Mayor