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# *Minutes of the Borough Council Zelienople, PA*

9/29/2014

7:30 PM Council-Workshop

MasterID:

522

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The September 29, 2014 Council meeting of the Zelienople Borough Council was called to order at 7:30 PM by President Allen Bayer. In attendance were Mayor Tom Oliverio, Council Members, Andrew Mathew III, Mary Hess, Marietta Reeb, Gregg Semel and Don Burgess. Ralph Geis was absent due to illness.

Also in attendance were Borough Engineer Tom Thompson, Solicitor Kathy Clark, Police Chief Jim Miller and Borough Manager Don Pepe

## PLEDGE OF ALLEGIANCE

Mayor Tom Oliverio led the Pledge of Allegiance.

## VISITORS

Jeff Barkley  
Dan Fritch

No comments

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## CONSENT AGENDA:

A motion was made by Mr. Semel, second by Mrs. Reeb, to approve the Consent Agenda as follows:

- Minutes of the August 11, 2014 meeting
- Minutes of the August 25, 2014 meeting

Motion carried. 6-0

## OLD BUSINESS:

## HALLOWEEN PARADE APPROVAL

A motion was made by Mrs. Reeb, second by Mr. Burgess, to approve the Lion's Club request to hold the annual Halloween Parade on Saturday, 10/25/14 at 2:00 PM. The Borough will apply for the parade permit on their behalf. Also, Mrs. Reeb will serve as a judge for the event.

Motion carried 6-0.

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## PARK BOARD YEAR END FINANCIAL REPORT

Mr. Jeff Barkley, President of the Park Board gave the yearend financial report. Council had previously approved the park board to over spend their budget line item by \$15,000 due to their need to have additional funds provided they give a financial report after the pool closed for the season. This report fulfills that requirement. However after asking questions the council felt the need to go beyond their original approval as noted below.

A motion was made by Mrs. Hess, Second by Mrs. Reeb, to allow the park board to overspend their line item by \$20,000, rather than the previously approved \$15,000 which bring the amount given to the park back to what would be the normal allocation..

Motion carried 6-0.

## PLANNING COMMISSION VACANCY APPOINTMENT

Council acted on September 8, 2014 to appoint Mark Matusiak to a four (4) year term on the Planning Commission. During that discussion it was suggested to also appoint the other two candidates, Nadine Simon and Ken Wilson, as alternates to the commission. The Solicitor at that time, without the opportunity to check state law, indicated it was appropriate to do so. After review of state law it was found that the borough council does not have the ability to appoint an alternate but if desired to expand the planning commission. It is not needed nor recommended to expand the commission at this time.

Therefore, since the motion to appoint all of these individuals was made in one motion, that motion needs to be rescinded and a new motion made to reaffirm the original appointment of Mr. Matusiak as a planning commission member.

Therefore a motion was made by Mr. Semel, second by Mr. Burgess, to rescind the motion at the September 8, 2014 meeting where the planning commission vacancy was filled and two alternates appointed and to reaffirm the appointment of Mr. Mark Matusiak to fill the vacancy on the Planning Commission for the term of four (4) years from 7/8/2014 to 7/8/2018.

Motion carried 6-0.

## AUTHORIZATION TO PREPARE PROPOSED CHANGES TO ORDINANCE #815-12 & #829-13- ELECTRIC SERVICE RULES & REGULATIONS

A motion was made by Mr. Burgess, second by Mrs. Hess, to authorize staff to proceed with preparing the proposed ordinance changes to Ordinance # 815-12 and Ordinance #829-13 as discussed.

Motion carried 6-0.

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## CONSIDER PARK NAMING RIGHTS POLICY

A motion was made by Mr. Mathew, second by Mrs. Reeb, to adopt the proposed Park Naming Rights policy that has been prepared by the Park Board and reviewed and edited by our solicitor.

Motion carried 6-0.

## NEW BUSINESS:

### CONSIDER REQUEST OF THE BUSINESS ASSOCIATION - 2014 CHRISTMAS PARADE

A motion was made by Mr. Mathew, second by Mrs. Reeb, to approve the request of the Business Association to hold the Annual Christmas Parade on Saturday, November 29, 2014 @ 11:00 am, and that the Borough apply for a parade permit on their behalf with the following conditions.

- Should parade participants wish to distribute candy, they may do so by walking alongside the curbs and handing it out to the parade spectators. The responsibility of this enforcement of this requirement will rest with your organization as the requesting organization. Should this requirement not be adhered to those violating this provision may be asked to immediately leave the parade and future requests may not be approved.
- The sponsor must make all arrangements with Police Dept., Emergency Services, Fire Dept., and Fire Police.
- The sponsor must also coordinate the parade with the Borough's street Dept.
- It is also approved to grant the request for free parking from November 30, 2014 through December 26, 2014 for all metered municipal spaces with the exception of those in the Municipal Building parking lot.
- Finally, it is also approved to allow The Salvation Army to reserve 4 parking spaces in the north municipal lot to be used by their canteen and parking for Santa's sleigh during the time of the event.

Motion carried 6-0.

### REQUEST TO APPROVE PROPOSED RESOLUTION #288-14 TO ALLOW THE ZELIENOPLE ROTARY CLUB TO ERECT A BANNER SIGN AT THE SW 4 CORNER PARK FOR THEIR PANCAKE BREAKFAST

A motion was made by Mrs. Reeb, second by Mrs. Hess, to adopt Resolution #288-14, which would allow the Rotary Club to erect a 2 foot by 20 foot Banner Sign at Grandview Avenue and Main Street advertising its pancake breakfast on October 26, 2014. This Banner sign would be in place from

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October 13, 2014 to October 27, 2014.

A full and true copy of Resolutions #288-14 can be found in the Resolution Book.

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Manager/Secretary

Motion carried 6-0.

## PROPOSED RESOLUTION # 289-14 TO CREATE A STEERING COMMITTEE FOR A FIRE DEPARTMENT MERGER

A motion was made by Mrs. Reeb, second by Mr. Semel, to adopt Proposed Resolution #289-14 to create and support a steering committee to review, set goals and objectives and recommend options for a merger of the Zelienople and Harmony Borough fire departments.

A full and true copy of Resolutions #288-14 can be found in the Resolution Book.

\_\_\_\_\_  
Manager/Secretary

Motion carried 6-0.

## CONSIDER TELEVISION SHOW "COMMUNITIES OF DISTINCTION" OPTION FOR ZELIENOPLE

A discussion occurred concerning the offer made to have Zelienople be a part of the Television show "Communities of Distinction". No motion was made but the council tabled this item for future consideration after the first of the New Year.

OTHER BUSINESS

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## DISCUSSION OF COUNCIL TRACKING ITEMS

Council discussed the list provided by the Manager and made some comments concerning its content. No voting actions taken.

## COMMITTEE REPORTS

Mrs. Hess:

IT- No report

Shared Services:- No report

Main St. Revit.:- Update on work of the committee and on the structure of E.G & G.

Mr. Semel:

COG:- 9/11/14 meeting report

Library Board: - Proposed state grant submittal is pending

Skate Park: Gave a brief report on the public meeting concerning the Skate Park project.

Mr. Geis:

Electric: No report not present

Building/Finance:- No report not present

Airport Authority: No report not present

Mr. Burgess:

Employee Pension Committee: No report

Mrs. Reeb:

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Safety Comm.: - Meeting was held concerning ladder safety  
- Brush pickup and leaf pickup was discussed

Historical Soc.: No report

Mr. Mathew:

Water: - BFMA held a tour of their plant facility

EMA: No report

Mr. Bayer:

HRC: No report.

PMC:- No report

Fire Dept. Merger: No report. Next meeting is on 11/5/14 @ 7:00 pm at the Harmony Fire Hall

Mayor:

- 175th Anniversary - Provided a project update

Manager:

- Green Lane Bridge construction update

- Halstead Blvd railroad crossing is in need of repair. Letter has been sent to the railroad.

- Electric payment policy changes

- Requested an Executive Session on personnel and contractual matter

Solicitor:

- No report

Engineer:

- Update on Marion Drive sight distance

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- We will not be awarded the water line grant funding for 2015 projects.

Police Chief:

- Will contact the Marion Dr residents to provide them with an update on the one-way traffic proposal

Council recessed to a short break at 9:16 pm. Returned to executive session at 9:26 pm. They returned to the regular meeting at 10:34 PM.

Being no further business the meeting was adjourned by Council President Bayer at 10:35 PM.

ATTEST:

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Borough Manager / Secretary

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Council President

Approved by me this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

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Mayor