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# *Minutes of the Borough Council Zelienople, PA*

8/25/2014

7:30 PM Council-Workshop

MasterID:

520

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The August 25, 2014 Council meeting of the Zelienople Borough Council was called to order at 7:30 PM by President Allen Bayer. In attendance were Mayor Tom Oliverio, Council Members, Ralph Geis, Andrew Mathew III, Mary Hess, Marietta Reeb, Gregg Semel and Don Burgess.

Also in attendance were Borough Engineer Tom Thompson, Solicitor Anne Sweeny, Zoning and Codes Officer Nikki Colton, Police Chief Jim Miller and Borough Manager Don Pepe

## PLEDGE OF ALLEGIANCE

Chief Jim Miller led the Pledge of Allegiance.

## VISITORS

Marla Bennett  
Nadine Simon  
Donna Statzer  
Rev. Dennis Orson  
Joe Genco

No comments

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## CONSENT AGENDA:

A motion was made by Mr. Mathew, second by Mrs. Reeb, to approve the Consent Agenda as follows:

- Acknowledge the Budget Report for July 2014

Motion carried. 7-0

## OLD BUSINESS:

None

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## NEW BUSINESS:

### EVANGELICAL LUTHERAN CHURCH 5K RUN FOR THE MALARIA CAMPAIGN

A motion was made by Mr. Mathew, second by Mr. Burgess, to approve the SWPA Lutheran Synod Office K run/ walk to raise money for the Malaria Campaign to be held on September 20, 2014 from 8:30 am to 9:30 am. The race is approved based upon the map course presented with the following conditions.

- The race sponsor must contact the Passavant community for their permission to use their property and support the event.
- It is their responsibility to coordinate the event with the Borough Street Department and all Emergency Services.
- Any signs must be small and not block views of traffic on any intersections. The sponsor must gain permission from all property owners to place these signs. They must also be removed as soon as the race is completed.
- Streets are not to be marked with paint of any kind for any reason.

Motion carried 7-0.

### 2014 ST. GREGORY SCHOOL GREAT PUMPKIN RACE

A motion was made by Mr. Geis, second by Mr. Semel, to approve the request to hold the St. Gregory School Great Pumpkin Race on Sunday October 26, 2014 with the following conditions.

- It is their responsibility to coordinate the event with the Borough Street Department and all Emergency Services.
- They must obtain permission from the Sportsman's Club to utilize their property
- Any signs must be small and not block views of traffic on any intersections. The sponsor must gain permission from all property owners to place these signs. They must also be removed as soon as the race is completed.
- Streets are not to be marked with paint of any kind.

Motion carried 7-0.

### PAY REQUISITION #16 FOR MAIN STREET REVITALIZATION PROJECT TO E.G.& G.

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A motion was made by Mrs. Reeb, second by Mr. Semel, to approve transfer of \$4,250.00 from the Electric Reserve Fund to the General Fund to pay invoice #16 and final invoice to E.G.& G.

Motion carried. 7-0

## BAIERL FORD DEVELOPER AND O&M STORMWATER / WATERLINE MAINTENANCE AGREEMENTS

A motion was made by Mr. Mathew, second by Mrs. Reeb, to approve the Development Agreement and O&M/Stormwater / Waterline Maintenance Agreement for the Baierl Ford's Service Center with conditions of Gannett Fleming and Conditional Use comments.

Motion carried 7-0.

## DISCUSSION TO ESTABLISH FEE IN-LIEU OF PARKING REQUIREMENTS

There was a discussion regarding the possible use of a "Fee in Lieu" to assist applicants meet borough parking requirements. Council must take action on this prior to the Zoning Ordinance being advertised for adoption and of course prior to the public hearing itself, if they wish this provision to be included in the ordinance. Council asked to table this and refer it to the September 8, 2014 meeting.

## PROPOSED RESOLUTIONS #286-14 & #287-14 TO ACCEPT PENNDOT REIMBURSEMENT FOR UTILITY COSTS RELATED TO PENNDOT BRIDGE ON ROUTE 68 (BEAVER STREET)

A motion was made by Mr. Mathew, second by Mr. Burgess, to adopt resolutions to accept reimbursements for utility costs related to PennDOT bridge project on Route 68 (Beaver Street) since our utilities are in their right of way. The reimbursement is 50% of the total costs for each utility. Resolution # 286-14 is for the Electric utility and Resolution # 287-14 is for the Water utility.

A full and true copy of Resolutions #286-14 and #287-14 can be found in the Resolution Book.

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Manager/Secretary

Motion carried 7-0.

## TRICK OR TREAT NIGHT

A motion was made by Mrs. Reeb, second by Mr. Geis, to set Trick or Treat night as Friday October 31,

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2014 from 6:00 pm to 8:00 pm. In the Borough of Zelienople.

Motion carried 7-0.

## OTHER BUSINESS

## DISCUSSION OF COUNCIL TRACKING ITEMS

Council discussed the list provided by the Manager and made some comments concerning its content. No voting actions taken.

## COMMITTEE REPORTS

Mrs. Hess:

IT- Meeting to begin the planning for the 2015 budget items for IT.

Shared Services:- No report

Main St. Revit.:- No report

Mr. Semel:

COG:- No report

Library Board: - No report. Next meeting is 8/27/14

Mr. Geis:

Electric: We are preparing for a Cost of Services Study, or equivalent study, depending upon the consultant's recommendation.

Building/Finance:- Will be working on Pension review

Airport Authority: Provided update on construction operations

Mr. Burgess:

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Employee Pension Committee: No report

Mrs. Reeb:

Safety Comm.: Changes in leaf pickup was discussed and various other items.

Historical Soc.: No report

Mr. Mathew:

Water: - Staff will provide a new proposed shut off schedule for arrears. Accounts for council to consider.

EMA: No report

Mr. Bayer:

HRC: No report. Next meeting is on 9/28/14

PMC:- No report

Fire Dept. Merger: Meeting is on 9/18/14 @ 7:00 pm at the Harmony Fire Hall

Mayor:

- Reported on Borough's 175th Anniversary project

Manager:

- Hazard Mitigation project response to county
- Green Lane Bridge construction update
- WBCA report is now on file
- Requested an Executive Session on personnel and contractual matter

Solicitor:

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- No report

Engineer:

- No report

Police Chief:

- Noted traffic signal meeting with PennDOT
- School patrols to begin for the year
- Parking boxes versus meters are being reviewed
- One way traffic on Marion Drive is being reviewed and commented upon by citizens
- Skateboarding ordinance ready for council action

Council recessed to Executive Session at 9:05 PM and returned to regular session at 10:00 PM.

## OFFER FULL TIME STATUS TO DAWN NICOLE "NIKKI" COLTON

A motion was made by Mr. Geis, second by Mrs. Hess, to offer the current Zoning & Codes officer Dawn Nicole "Nikki" Colton full time status at \$35,500 with full benefits package.

Council is asking that she respond no later than 8/29/14

Motion carried 7-0.

Being no further business the meeting was adjourned by Council President Bayer at 10:05 PM.

ATTEST:

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\_\_\_\_\_  
Borough Manager / Secretary

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Council President

Approved by me this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

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Mayor