
Minutes of the Borough Council Zelienople, PA

7/28/2014

7:30 PM Council-Workshop

MasterID:

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The July 28, 2014 Council meeting of the Zelienople Borough Council was called to order at 7:30 PM by President Allen Bayer. In attendance were Mayor Tom Oliverio, Council Members, Ralph Geis, Andrew Mathew III, Mary Hess, Marietta Reeb and Don Burgess. Council member Gregg Semel, was not present.

Also in attendance were Borough Engineer Tom Thompson, Solicitor Bonnie Brimmeier, Police Chief Jim Miller and Borough Manager Don Pepe

PLEDGE OF ALLEGIANCE

Councilwoman Hess led the Pledge of Allegiance.

VISITORS

Bryan Seibel
Jeff Barkley
Josh Kilmer
Sandy Ferrainola
Joe Genco

Josh Kilmer introduced himself and noted he is from Kilmer Insurance Company which is the broker for the borough for general insurance and Workers Compensation coverage. He gave a very brief presentation on what they do and the relationship they have with the borough and wanted to make sure he met all in person. He then thanked the council for their time.

CONSENT AGENDA:

A motion was made by Mr. Geis, second by Mrs. Reeb, to approve the Consent Agenda as follows:

- Minutes for the July 14, 2014 Council meeting

Motion carried. 6-0

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OLD BUSINESS:

CONSIDER ACTION TO RATIFY H2O GRANT PAYMENT REQUEST #2 FORM

A motion was made by Mr. Geis, second by Mr. Burgess, to ratify a second Payment request form to the state that had to be signed prior to a council meeting in order to have it submitted on time to the State in the amount of \$5,973 to fully utilize the grant funds.

Motion carried 6-0.

AUTHORIZE THE BOROUGH MANAGER TO OBTAIN BOROUGH PROPERTY LAND APPRAISALS

This item was tabled to a future meeting pending a strategic planning discussion session. Therefore no action was taken at this time.

NEW BUSINESS:

APPROVAL OF THE 2014 FALL FESTIVAL AND ADOPT PROPOSED RESOLUTION # 285-14 TO ERECT AN ADVERTISING BANNER ON BOROUGH PROPERTY

A motion was made by Mr. Geis, second by Mr. Burgess, to approve the Zelienople-Harmony Business Association request to hold the 2014 Country Fall Festival on Saturday, October 11, 2014 from 9:00 am to 7:00 pm and on Sunday October 12, 2014 from Noon to 5:00 pm. with the following conditions:

- Permission for sidewalk sales, crafters / artists, antique vendors, kids activities , contests & games, historic encampments, farmers market, organizations and food vendors to set up and operate booths in the Four Corner Parks, located at Main St. & Grandview Ave, and south on Main St. to Beaver St.
- Permission for Horse Drawn Carriage Wagon Rides
- Permission for outdoor music and entertainment in the gazebo and various locations along Main Street during the event.
- Permission for use of the South Parking Lot and the closing of Spring Street from Main Street to the exit of the lot. They are requesting that these areas be closed in the afternoon of Friday, October 10, 2014 in order to enable them to erect the necessary tents in the area.
- Permission for the approval to use the Beer Wagon on that site as well during their annual Chili Cook-

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off on Saturday, Oct. 11, 2014. The Business Association will be responsible for insuring that there will be no underage drinking at the event.

- Permission to decorate the parking meters, as in the past, with short cornstalks and orange bows by October 1st and remove them by the first week of November

- They are requesting electric service from the pole by St. Paul's Church in the northwest corner park and use of the 220 amp service at the Borough's existing metered sites as needed. Note: Access to water service has always been provided in the past also in addition to the electric service.

- They request to use the salt shed area for the placement of a 30 yard roll off container for trash.

They have provided the Borough with a Certificate of Insurance, adding the Borough as an additional insured.

All tents used at various locations throughout the event area cannot be secured by pegs/stakes into the blacktop area rather they must be secured by other weighted means.

All emergency services will be notified by the sponsor

All events must be coordinated with borough departments

In addition, proposed resolution #285-14 is approved in order to allow the Business Association to erect a banner at the south west corner of the Four Corner Parks for the purpose of advertising the 2014 Fall Festival. The banner will be a 4 foot by 14 foot Banner Sign indicating the Country Fall Festival event for October 11 & 12, 2014. The request is for the Banner to remain from September 30, 2014 to October 13, 2014

A full and true copy of Resolution #285-14 can be found in the Resolution Book.

Manager/Secretary

Motion carried. 6-0

REQUEST BOROUGH SPONSORSHIP OF THE 2014 COUNTRY FALL FESTIVAL

A motion was made by Mrs. Reeb, second by Mrs. Hess, to approve the request from the Business association to sponsor a half page advertisement with a contribution of \$250.

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Motion carried 6-0.

DISCUSSION COMMUNITY PARK POOL RENOVATION

There was a discussion with members of the Park Board concerning the study and options for the renovation of the community park pool. No action was taken but the Park Board will be back to discuss this issue further after public input is obtained.

COMMUNITY PARK REPORT

The Community Park board members then gave the council a 2013-14 report of the park activities and its financial conditions. They noted that the Park Board has made significant strides in management and fiscal responsibility as the council has requested. However, situations still exist which causes the park to need additional financial assistance and they request that the \$20,000 allocation that was removed from their "Community Park - Operating Expenses" line item in the 2014 budget be added back to their budget if at all possible

A motion was made by Mr. Mathew, second by Mrs. Hess to allow the park to exceed their "Community Park - operating expense" budget line item up to \$15,000 pending a final park board financial report after the pool closes in September. This additional funding can be made up by 2014 fund balance.

Motion carried 6-0.

PARK LOAN FORGIVENESS

A motion was made by Mr. Burgess, second by Mrs. Hess , to forgive the 2013 loan (\$20,000) given to the Park Board. This was the intent of the Council, when the 2014 budget was prepared and the line item for the "Community Park – Operating Expenses" was reduced from its standard \$50,000 to \$30,000 for 2014. This action is necessary in order to properly clear the outstanding receivable from the Borough's financial records.

Motion carried 6-0.

POLICE SERVICES CONTRACT WITH ST. GREGORY SCHOOL

A motion was made by Mr. Geis, second by Mr. Mathew, to approve the Police Service Agreement with Saint Gregory School that provides a dedicated police service to the SGS during the 2014-2015 school year. The service provided to the SGS will be staffed by on-duty officers at a rate of \$38.57 per hour.

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There will be no overtime utilized to provide this service. St. Gregory School officials must sign the agreement to make it valid.

Motion carried 6-0.

CONSIDERATION OF UTILITY SHUT-OFF PERIOD ADJUSTMENT AND ASSOCIATED AMENDMENTS TO ORDINANCE #815-12 - ELECTRIC SERVICE RULES & REGULATIONS

This item was tabled to another meeting pending a more comprehensive explanation of the entire scope of what is being considered for change.

AUTHORIZE BID FOR THE WATER LINE REPLACEMENT FOR THE ROUTE 68 PENNDOT BRIDGE REPLACEMENT PROJECT

A motion was made by Mrs. Hess, second by Mr. Burgess, to authorize the borough manager to place the water line replacement for the PennDOT Route 68 bridge replacement project out for bid. The project will be partially reimbursed by PennDOT.

Motion carried 6-0.

AUTHORIZE BID FOR THE WATER LINE REPLACEMENT FOR THE ROUTE 19 SOUTH PROJECT

A motion was made by Mr. Geis, second by Mr. Reeb, to authorize the borough manager to place the water line replacement for the Route 19 South project out for bid. The facilities will be replaced between Baierl Ford and the North side of the Labas Auto property line, with a 2" inch waterline extended to serve the existing homes to the north. The specifications include the provisions for the PA Small Water and Sewer Program Grant.

Motion carried 6-0.

OTHER BUSINESS

DISCUSSION OF COUNCIL TRACKING ITEMS

Council discussed the list provided by the Manager and made some comments concerning its content. No voting actions taken.

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COMMITTEE REPORTS

Mrs. Hess:

IT: No report.

Shared Services: No report

Main St. Revit.: No report

Mr. Semel:

COG: Not present. No report

Library Board: Not present. No report

Mr. Geis:

Electric: We are preparing for a Cost of Services study or an equivalent study depending upon the consultant's recommendation.

Building/Finance: Meeting on July 31 for 2013 Audit review

Airport Authority: Provided update on construction operations

Mr. Burgess:

Employee Pension Committee: No report

Mrs. Reeb:

Safety Comm: Attended the last meeting. Discussed various items.

Historical Soc.: No report

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Mr. Mathew:

Water: Requested an Executive session to discuss a legal agreement with Baierl Ford.

EMA: No report

Mr. Bayer:

HRC: No report

PMC: Meeting on July 31, 2014 at 1:30 pm

Mayor:

No report

Manager:

- Noted he had a meeting with the PA League of Cities staff concerning possible membership

Solicitor:

- Requested an Executive Session concerning legal matter with the Reservoir property.

Engineer:

- Noted request by PA America Water Co for an easement on borough property for a water line extension.

Police Chief:

- Noted Skateboarding problems in the borough

- Noted the new parking restrictions in the Borough parking lot for short term parking only.

Council recessed to Executive Session at 9:45 PM and returned to regular session at 10:20 PM.

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Being no further business the meeting was adjourned by Council President Bayer at 10:20 PM.

ATTEST:

Borough Manager / Secretary

Council President

Approved by me this _____ day of _____, 2014.

Mayor