
Minutes of the Borough Council Zelienople, PA

2/10/2014

7:30 PM Council-Regular

MasterID:

500

The February 10, 2014 Council meeting of the Zelienople Borough Council was called to order at 7:30 PM by President Allen Bayer. In attendance were Council Members, Mary Hess, Ralph Geis, Marietta Reeb Andrew Mathew III, and Gregg Semel. Council member Don Burgess and Mayor Thomas Oliverio were not present.

Also in attendance were Police Chief Jim Miller, Borough Engineer Tom Thompson, and Borough Manager Don Pepe

PLEDGE OF ALLEGIANCE

Manager Don Pepe led the Pledge of Allegiance.

VISITORS

Marla Bennett
Nadine Simon
Greg Such
John Rice
Harold Herr
Pete Scolieri

There were no comments from the public at this time.

CONSENT AGENDA:

A motion was made by Mr. Geis, second by Mrs. Reeb, to approve the Consent Agenda as follows:

- Minutes for the January 13, 2014 Council Meeting
- Minutes for the January 27, 2014 Council Meeting
- Budget Reports - December 2013
- Transfer of funds, \$175,000 from the Electric Fund to the General Fund, if needed.

Motion carried. 6-0

OLD BUSINESS:

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ADVERTISE PROPOSED ORDINANCE # 833-14 BOROUGH MANAGER ORDINANCE

A motion was made by Mr. Semel, second by Mr. Geis, to authorize the Borough Manager to advertise proposed ordinance # 833-14, an ordinance to amend the original Borough Manager ordinance.

Motion carried 6-0.

NEW BUSINESS:

BILLS TO BE PAID

A motion was made by Mr. Geis, second by Mrs. Hess, to approve the "Bills to Be Paid" for the month of February 2014 totaling \$592,097.63.

Motion carried. 6-0

CONSIDER HARMONY BOROUGH EMERGENCY WATER INTERCONNECT OPTION

This item was discussed extensively and was tabled until the February 24, 2014 meeting to allow for the Park Board to give their input into the particulars of this agreement due to the fact the park's parking lot area would be used for this trailer option. The agreement proposal will then be placed on the 2/24/14 agenda for action.

AMENDMENT TO POLICY #101-13 FOR OPT PUT OPTION FOR HEALTH CARE COVERAGE

A motion was made by Mrs. Hess, second by Mr. Geis, to amend the current Opt Out policy to exclude the HSA payment contribution from the 50% calculation for the Opt Out payment.

Motion carried 6-0.

RESOLUTION # 275-14 WATER RATE INCREASE

A motion was made by Mrs. Reeb, second by Mrs. Hess, to approve Resolution # 275-14 for the purpose to authorize a 4% water utility rate increase effective with the May billing cycle.

A full and true copy of Resolution #275-14 can be found in the Resolution Book.

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Manager/Secretary

Motion carried 6-0.

RESOLUTION # 276-14 ELECTRIC RATE INCREASE

A motion was made by Mr. Geis, second by Mr. Semel, to approve Resolution # 276-14 for the purpose to authorize a 2.5% electric utility rate increase effective with the May billing cycle.

A full and true copy of Resolution #276-14 can be found in the Resolution Book.

Manager/Secretary

Motion carried 6-0.

H2O GRANT SUBMISSION OF PAY REQUISITION #1

A motion was made by Mrs. Hess, second by Mr. Semel, to payment request #1 for submission for reimbursement from the H2O grant for \$1, 252,757. This will fully utilize the grant funds available for our water projects.

Motion carried 6-0.

RESERVOIR FILLING NPDES PERMIT EXTENSION

A motion was made by Mr. Geis, second by Mrs. Reeb, to authorize the Borough Engineer to submit an NPDES permit extension application in order to continue to fill reservoir #3. It also approved the payment of the \$500 fee for this permit.

Motion carried 6-0.

OTHER BUSINESS

None

COMMITTEE REPORTS

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Mrs. Hess:

IT: -There was a meeting to discuss how to move forward with our GIS capability. Also reported on the work being done to determine if a tablet is what is going to be recommended for the borough council.

Shared Services: - No report

Main St. Revital.: - No report

Mr. Semel:

COG: - Meeting pending -No report

Library Board: - No report at this time.

Mr. Geis:

Electric: - AMP meeting in Ellwood City on 2/20/14.. AMP Dinner on 2/19/14. Meeting with Jim Havrilla to discuss numerous items including study to determine costs and possible use of electronic meter reading options.

Building/Finance: - Meeting with PNC concerning pension investment status

Airport Authority: - No report

Mr. Burgess:

Not present

Mrs. Reeb:

Public Safety/Streets/Sidewalk/Storm water - Noted Harmony Borough has a periodic newsletter with safety tips. Recommend we do the same.

Historical Society: No report

Mr. Mathew:

Water: - No report

EMA: - No report

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Asked for an executive session on possible litigation matter

Mr. Bayer:

HRC: Meeting held on 1/27/14 . Next one to be held on 2/11/14

PMC: No report

Asked for an Executive session on personnel matter and one for contract issue.

Mayor

Not present

Manager:

Reported on snow plowing issues with parked cars and status of salt supply. Asked all to be patient as it has been difficult.

Solicitor:

Not present

Engineer:

Reported that Penn Dot has not approved the Roundabout concept for the Marion Drive area. Recommends one way change for Marion Drive instead.

- Reported on park activities for ADA access to Gazebo and Rotary shelter addition to link it to the Amphitheater and upper Rest Rooms.

Police Chief:

- Noted new civil service list.

- Asked for credit card spending limit to be raised from \$2,500 to \$4,000 due to the amount needed for the card for the PELRAS conference.

- Asked for an executive session on a personnel matter.

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Council recessed to Executive Session at 9:00 PM and returned to regular session at 9:45 PM.

Upon returning to regular session, there were the following motions/actions:

CREDIT CARD LIMIT INCREASE

A motion was made by Mr. Mathew, second by Mr. Geis, to increase the borough credit card for Chief Miller and Manager Pepe from \$2,500 to \$4,000.

Motion carried 6-0.

2014 WAGE INCREASE ALLOWANCE

A motion was made by Mr. Geis, second by Mrs. Hess, to recommend to the council from the HRC to establish the allowance of the "pot of funds" for merit increases for 2014 to be 2% for non-uniformed employees.

Motion carried 6-0.

EXTEND SPECIAL CONTRACTUAL AGREEMENT TO HARVEY KOHLER

A motion was made by Mrs. Hess, second by MR. Geis, to extend an offer to Harvey Kohler, to be an on call contractual employee after his retirement at a rate that is 25% higher than his current ending wage rate.

Motion carried 6-0.

Council went back into Executive Session once again at 9:48 PM for the purpose of merit evaluation/personnel matters.

Council came out of executive session at 10:45 PM and being no further business the meeting was adjourned by President Bayer.

ATTEST:

Borough Manager / Secretary

Council President

Approved by me this _____ day of _____, 2014.

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Mayor